



Regular Council - Minutes
Monday, April 3, 2017

COUNCIL PRESENT:

Mayor Gordon
Mayor Pro Tem Mulhollem
Council Member Castleberry
Council Member Bruton
Council Member Jackson
Council Member Wilson

STAFF PRESENT:

C.L. Gobble, Administrative Consultant
Chip Hewett, Town Attorney
Kim P. Batten, Finance Manager/Town Clerk
Bob Clark, Planning/Zoning Administrator

COUNCIL ABSENT:

MEDIA PRESENT:

None

1. WELCOME/CALL TO ORDER:

a) Call to Order & Invocation

Mayor Gordon called the meeting to order at 6:39 p.m. in the Jeffrey D. Barnes Council Chambers located at 14094 Buffalo Road, Clayton, NC and declared a quorum was present. Mayor Pro-Tem offered the invocation.

b) Pledge of Allegiance

Mayor Gordon led in the pledge of allegiance to the US Flag.

2. APPROVAL OF AGENDA:

a) Town Attorney asked to add agenda Item 4.c. Consideration of Budget Officer and Finance Officer

Moved by: Council Member Wilson
Seconded by: Council Member Jackson

Agenda approved with noted change above.

CARRIED UNANIMOUSLY

3. OPEN FORUM/PUBLIC COMMENTS:

(Maximum of 30 minutes allowed, 3 minutes per person)

a) No public comments

4. DISCUSSION AND POSSIBLE ACTION ITEMS:

a) Consideration of Adopting a Resolution Endorsing the Southeast Area Study (SEAS)

Mr. Clark mentioned that Alex, CAMPO Representative, stopped by and explained that the Hot Spot studies were unique to Archer Lodge because of our location. Mr. Clark provided a printed version to Council of CAMPO's

presentation of the SEAS with their earlier suggestions/changes. Council Member Bruton made a motion to not endorse SEAS. Having no 2nd, motion died.

After a lengthy discussion between Council and Mr. Clark, Council Member Bruton made a motion.

Moved by: Council Member Bruton
Seconded by: Council Member Jackson

Motion to endorse the SEAS contingent upon the following: (1) replacing the map on the Connector Streets slide with the map that was shown at the Symposium (the one with the four arrows and no street layouts); and (2) removing the connector streets (existing and conceptual) from the map on the "Putting the System Together" slide and adding a note to use Cross-Section No. 3 for connector streets was approved.

CARRIED UNANIMOUSLY

b) Consideration of Amending Sections 14-75, 14-76, 14-77 & 14-78 of Archer Lodge Zoning Ordinance to include Accessory Dwelling Units (ADU's)

Mayor Pro-Tem Mulhollem thanked the planning board in reviewing this subject and made the motion that we deny this amendment.

Moved by: Mayor Pro Tem Mulhollem
Seconded by: Council Member Jackson

Amending Sections 14-75, 14-76, 14-77 & 14-78 of Archer Lodge Zoning Ordinance to include ADU's was DENIED.

CARRIED UNANIMOUSLY

c) Consideration of Budget Director and Finance Director

No discussion.

Moved by: Council Member Jackson
Seconded by: Council Member Castleberry

Motion to appoint Mayor Pro-Tem Mulhollem as Budget Director and Council Member Bruton as Finance Director approved.

CARRIED UNANIMOUSLY

5. TOWN ATTORNEY'S REPORT:

a) Mr. Hewett noted that an ordinance is required to codify the Town of Archer Lodge ordinances with Municode. He requested that we add this to the Work Session agenda on April 17, 2017.

b) Mr. Hewett suggested having a training session for the Planning Board, Board of Adjustments and Council Members regarding quasi-judicial hearings, duties of boards and how to handle confidential information in closed sessions. Training can be conducted by Town Attorney sometime in August following budget season.

6. ADMINISTRATIVE CONSULTANT'S REPORT:

- a) Meeting with Andy Brown, NCDOT Traffic engineer/District engineer, Mr. Gobble and Mr. Clark regarding safety issues on Buffalo Road was completed. Topics discussed were 1) a safety study; 2) sidewalks; 3) right-a-way dedication to NCDOT; 4) crosswalks at intersections; and 5) no parking sections.

Mr. Gobble noted that an ordinance is required for no parking sections in town and will be on the May agenda.

7. FINANCIAL/TOWN CLERK'S REPORT:

- a) Ms. Batten stated that the March financial report will be available at the work session and possibly budget amendments.
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- b) Ms. Batten reminded Council of the NCLM's Spring Tour:

Thursday, April 20
Benvenue Country Club
100 Southern Blvd
Rocky Mount, NC 27804
Breakfast 7:30 am - 9:30 am

Ms. Batten noted that currently 2 will be attending.

8. PLANNING/ZONING REPORT:

- a) **Planning Board Training Opportunities**

Mr. Clark reported that Don Belk has resigned from N-Focus and his last day is April 14 and is going to the NC Department of Commerce. Andy Thomas, having over 30 year's experience as a planner, will be his replacement.

Mr. Clark noted that training modules are available for planning board members through the NCLM and he plans to include these modules in their planning board meetings. Also, workshops sponsored by UNC SOG are available to planning board members as well.

- b) **Upcoming Board of Adjustment Meeting, 4/19**

Mr. Clark stated that the Board of Adjustments meeting will be on April 19, 2017. Since there isn't a case, they will elect officers and approve minutes from 2014. This meeting should be annually for organizational purposes in the event there are no cases to be heard.

9. VETERAN'S COMMITTEE REPORT:

- a) Jim Purvis reported the following:
1. The committee has raised \$40,750
 2. Biscuit sales continue 3rd Friday of every month and the March sale grossed almost \$1700
 3. They will have a booth at the Clayton Harvest Festival in September
 4. They will also sponsor a hole at the Clayton American Legion Post 71 Golf Tournament

5. They are updating their pamphlet to include their new tax status and new website.
6. Tax form has been filed for the year
7. They are trying to digitize all their veteran's photos
8. They will have a raffle at the Family Fun Day in July
9. They meet the fourth Tuesday of the month

10. MAYOR'S REPORT:

- a) Update on Crosswalk ~ Mayor mentioned that Mr. Gobble addressed this topic in his section.

- b) Mayor mentioned Town Hall Day on March 29, 2017. The League's day event in Raleigh at the NC Museum of History was successful. They relocated due to the Raleigh fire destroying their building. Also, the Town of Clayton's town hall event that evening for Johnston County and its Municipalities was well attended and very successful. Mayor encouraged all to attend next year.

Mayor Gordon remembered the family of William Odell Edwards who passed and was one of our Korean Veterans.

Mayor Gordon informed Council that the publication called "Johnston Now" that is in town hall has an article this month on "Farm Life in Archer Lodge" regarding the Thompson Family. He encouraged all to read it.

11. COUNCIL MEMBERS' REMARKS:
(non-agenda items)

- a) Council Member Wilson reported that April is Parkinson's Awareness Month as well as Autism and MS and to keep people in your prayers that struggle with these diseases.

- b) Council Member Castleberry noted that the William Odell Edwards family made a way to remember him by contributing to the Archer Lodge Veteran's Committee. Also, Council Member Castleberry mentioned the Johnston County Economic Development Committee will host the second annual Racing for Recruitment on May 10, 2017 at GALOT Motorsports Park in Benson and wishes the town could host one of their meetings in Archer Lodge.

- c) Council Member Jackson noted the following events by White Oak Baptist Church in the community:
1. A car wash and donut sale on Saturday, April 8
 2. An Easter Egg Hunt in the park at the community center on Saturday, April 15
 3. A BBQ chicken plate sale on Saturday, April 22 for Relay for Life
 4. A river clean up on Saturday, April 29

- d) Mayor Pro-Tem Mulhollem stated that the Cub Scouts were at Patriots Point at Mt. Pleasants, SC and spent the night on the USS Yorktown Aircraft carrier and toured the submarine. Also, they took a ferry out to Fort Sumter.

- e) Council Member Bruton wished everyone a safe and happy Easter.

12. ADJOURNMENT:

a) No further business

Moved by: Council Member Wilson

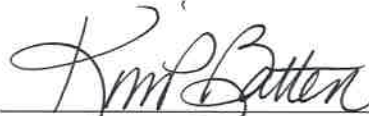
Seconded by: Council Member Jackson

Meeting adjourned at 7:52 p.m.

CARRIED UNANIMOUSLY



Michael A. Gordon, Mayor



Kim P. Batten, Town Clerk

