



Work Session - Minutes Tuesday, January 17, 2017

COUNCIL PRESENT:

Mayor Gordon
Mayor Pro Tem Mulhollem
Council Member Castleberry
Council Member Jackson
Council Member Wilson

STAFF PRESENT:

C.L. Gobble, Administrative Consultant
Chip Hewett, Town Attorney
Kim P. Batten, Finance Manager/Town Clerk
Bob Clark, Planning/Zoning Administrator
Lisa Barnes, Part-Time Clerk
Don Belk, Senior Planner

SPECIAL GUESTS:

Boy Scout Troop #421

MEDIA PRESENT:

1 WELCOME/CALL TO ORDER:

- a) Mayor Gordon called the meeting to order at 6:33 p.m. in the Jeffrey D. Barnes Council Chambers located at 14094 Buffalo Road, Clayton, NC and declared a quorum was present. Mayor recognized Boy Scout Troop 421 in attendance to earn Merit Badge.

2 ORDER OF BUSINESS:

- a) **Teresa Bruton, newly appointed Council Member, will be sworn in by Johnston County Clerk of Superior Court, Michelle Ball**

Mrs. Teresa Bruton was sworn into the Archer Lodge Town Council as a Council Member by Johnston County Clerk of Superior Court, Honorable Michelle Ball, replacing Council Member Vinson who resigned in October 2016. This remaining term ends December 31, 2017.

Her Oath is as follows:

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STATE OF NORTH CAROLINA
COUNTY OF JOHNSTON

FILED
 JAN 18 2017

OATH OF TOWN COUNCIL MEMBER

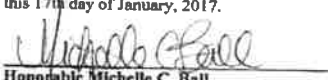
TOWN OF ARCHER LODGE *ops*

I, **TERESA M. BRUTON**, do solemnly and sincerely swear (or affirm) that I will support the Constitution of the United States; that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; so help me, God.

I, **TERESA M. BRUTON**, do swear (or affirm) that I will well and truly execute the duties of the Office of Town Council Member for the Town of Archer Lodge according to the best of my skill and ability, according to law; so help me, God.


TERESA M. BRUTON

Sworn to and subscribed before me,
 this 17th day of January, 2017.


Honorable Michelle C. Ball,
 Clerk of Superior Court

b) FY2016 Audit Presentation ~ Dale Place of May & Place, PA

Mr. Dale Place of May & Place, PA presented the audit findings to Council. He stated that the town received an unqualified opinion, which is a clean opinion with no material mistakes. The Town's net position for governmental activities for 2016 is \$1.6 million, up from \$1.5 million in 2015, which means assets grew and liabilities decreased. Changes in net position was \$196,000 where revenues exceeded expenditures. The outstanding debt decreased by \$33,333 and capital assets decreased due to depreciation on equipment. No further comments or discussion.

c) Public Hearing on Adopting an Ordinance for Abandoned, Junked and Nuisance Vehicles and Defined Public Nuisances ~ Bob Clark

Mr. Clark provided an overview to Council on this two-part Ordinance. One section addresses junked vehicles and the other part explains public nuisances. Discussion followed and Council had several questions for Mr. Clark, who noted Council's revisions or changes.

Mayor Gordon declared the public hearing opened at 7:24 p.m. and two citizens addressed Council with their comments; Ms. Ernestine Adkins, 2100 Persimmon Circle and Mr. John Oglesby, 535 Barrette Lane. Mayor Gordon declared the public hearing closed at 7:38 p.m.

Mr. Clark will review items noted by Council and make revisions. Mayor asked that this ordinance be placed on the March Regular Council meeting agenda.

3 GENERAL UPDATES:

a) Discussion on Zoning Ordinance Text Amendments & Subdivision Ordinance Text Amendments in preparation for Public Hearing scheduled for February 6, 2017 ~ Don Belk

Mr. Belk explained the text amendments to the Zoning Ordinance and Subdivision Ordinance based on the summary sheet provided and appears as follows:

SUMMARY TABLE OF AMENDMENTS		
TOPIC	ACTION	COMMENTS
PAVEMENT DEPTH	Revise Section 18-226 A(b)(i)	Requires minimum of 2 inches Asphalt Concrete Surface Course on all new subdivision roads.
ACCESS REQUIREMENTS	Revise sub-Section A(e) (i) through (iv); add new sub-Sections A(e)(v) and (vi)	Specifies when additional full service access points are required.
SIDEWALKS (When Required)	Revise sub-Section A(g) (ii) and (iii)	Requires maximum 15' public access easement; requires sidewalks at the discretion of the Planning Board in certain situations.
CUL-DE-SACS	Add new sub-Section A(c)	Sets maximum length of cul-de-sac streets for subdivisions with lot sizes >20,000 SF at 1,000 ft; with lot sizes <20,000 SF at 700 ft.
BLOCK LENGTH	Add new Section 18-224 B	Blocks shall not exceed 1,500 ft in length; requires pedestrian connections in blocks and cul-de-sacs in certain cases.
FIRE DEFENSE	Revise Section 18-229 B and add new sub-Section B	Sets maximum distance between fire hydrants at 500' unless otherwise approved by Johnston County Fire Marshal.
STREETS (Defined)	Consider revising Archer Lodge street definitions (Section 18.6) to more precise definitions, such as: Major/Minor Thoroughfare Commercial Street Collector Street Residential Collector Street Residential Street, Cul-de-Sac Alley Frontage Road Currently, Archer Lodge Streets are defined as Arterial, Collector, Local, Private, Public.	(See Town of Clayton, Article 6, p. 5 of 19, § 155-602D – Street Types)

Mr. Belk noted that the text amendments will provide clarity. Attorney Hewett confirmed a public hearing for these Text Amendments has been set for Monday, February 6, 2017 at the Regular Council Meeting. Mr. Belk confirmed that notification of a public hearing has been forwarded to newspaper.

b) Planning Board Vacant Seat

Mayor Gordon began discussion for filling the vacancy on the Planning Board due to Mrs. Bruton's appointment to Town Council. He noted that the Clerk had one application on file from the last reappointment. Discussion followed. Mayor and Council agreed to accept applications for 30 days by announcing the vacancy through social media and place the application on website. Council will readdress the process to fill the seat following the 30-day time frame.

4 ADJOURNMENT:

- a)** Having no further business, Mayor Gordon adjourned the meeting at 7:47 p.m.


Michael A. Gordon, Mayor


Kim P. Batten, Town Clerk

