



Work Session - Minutes Monday, September 18, 2017

COUNCIL PRESENT:

Mayor Gordon
Mayor Pro Tem Mulhollem
Council Member Bruton
Council Member Castleberry
Council Member Jackson
Council Member Wilson

STAFF PRESENT:

C.L. Gobble, Administrative Consultant
Chip Hewett, Town Attorney
Kim P. Batten, Finance Manager/Town Clerk
Bob Clark, Planning/Zoning Administrator

COUNCIL ABSENT:

MEDIA PRESENT:

None

1 WELCOME/CALL TO ORDER:

- a) **Mayor Gordon called the meeting to order at 6:30 p.m. in the Jeffrey D. Barnes Council Chambers located at 14094 Buffalo Road, Clayton, NC and declared a quorum present.**

2 ORDER OF BUSINESS:

- a) **August 2017 Financials ~ Kim Batten**

Ms. Batten shared the financials for month ending August 31, 2017 and stated that since investing with NCCMT, interest rates have increased from .24% to .88%.

- b) **Discussion on Amending Planning Board Ordinance & Board of Adjustment Ordinance**

Mayor began discussion regarding the Planning Board Ordinance adopted in January 2010 and the Ordinance Establishing the Board of Adjustment in March 2011

Changes that are being considered are as follows:

1. Reducing both boards from 7 members to 5 members
2. Alternates for Board of Adjustment would be 2 Council Members
3. Appointed for 3 year terms
4. Meeting schedule

Discussion followed. Attorney Hewett will make noted changes and a final draft will be on the agenda for discussion and possible action at the October Regular Council meeting.

3 GENERAL UPDATES:

- a) **Annual Christmas Appreciation Update**

Casey's Catering Service from Princeton has been reserved for The Archer Lodge Annual Christmas Appreciation Event that will follow the Regular Council meeting on December 4, 2017.

b) Archer Lodge Outdoor Banner Update

Ms. Batten presented samples of the proposed vinyl banners from MOSCA Design to Town Council. She noted that the banners were budgeted for FY 2018, have a 3-year warranty and initially be installed by MOSCA. Discussion followed and changes proposed.

c) Building Renovation Update

Mr. Gobble updated Council on the renovations in Town Hall and plans for expanding Town Hall are being discussed. Ms. Batten noted that additional security cameras have been added during the renovation process.

4 ADJOURNMENT:

- a) Having no further business, Mayor adjourned the meeting at 7:31 p.m.**
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Michael A. Gordon, Mayor



Kim P. Batten, Town Clerk

