



Work Session - Minutes Monday, February 20, 2017

COUNCIL PRESENT:

Mayor Gordon
Mayor Pro Tem Mulhollem
Council Member Bruton
Council Member Castleberry
Council Member Jackson
Council Member Wilson

STAFF PRESENT:

C.L. Gobble, Administrative Consultant
Chip Hewett, Town Attorney
Kim P. Batten, Finance Manager/Town Clerk
Don Belk, Senior Planner

1 WELCOME/CALL TO ORDER:

- a) **Mayor Gordon called the meeting to order at 6:31 p.m. in the Jeffrey D. Barnes Council Chambers located at 14094 Buffalo Road, Clayton, NC and declared a quorum was present.**
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2 ORDER OF BUSINESS:

- a) **Both, Mr. Joel Pace and Mr. Jim Purvis, III, are current Planning Board Members and Board of Adjustment Members and will be sworn in by Mayor Gordon**

Mr. Joel Pace and Mr. Jim Purvis, III were sworn in as Town of Archer Lodge Planning Board Members and Town of Archer Lodge Board of Adjustment Members by Mayor Gordon. The term for Mr. Pace will expire December 31, 2018 and the term for Mr. Purvis, III will expire December 31, 2019.

Mr. Pace's Oath is as follows:

STATE OF NORTH CAROLINA
COUNTY OF JOHNSTON

OATH OF PLANNING BOARD MEMBER AND
OATH OF BOARD OF ADJUSTMENT MEMBER
TOWN OF ARCHER LODGE

I, **JOEL M. PACE**, do solemnly swear that I will support and maintain the Constitution and laws of the United States of America; that I will be faithful and bear true allegiance to the State of North Carolina and to the Constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; so help me, God.

I, **JOEL M. PACE**, do swear that I will not be influenced in any manner on account of personal bias or prejudice; and that I will faithfully and impartially execute the duties of my office as a Planning Board Member and a Board of Adjustment Member according to the best of my skill, ability, and judgment; so help me God.


JOEL M. PACE

Sworn to and subscribed before me
this 20th day of February, 2017.


HONORABLE MICHAEL A. GORDON
MAYOR
TOWN OF ARCHER LODGE



Mr. Purvis, III's Oath is as follows:

**STATE OF NORTH CAROLINA
COUNTY OF JOHNSTON**

**OATH OF PLANNING BOARD MEMBER AND
OATH OF BOARD OF ADJUSTMENT MEMBER
TOWN OF ARCHER LODGE**

I, **JAMES L. PURVIS, III**, do solemnly swear that I will support and maintain the Constitution and laws of the United States of America; that I will be faithful and bear true allegiance to the State of North Carolina and to the Constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; so help me, God.

I, **JAMES L. PURVIS, III**, do swear that I will not be influenced in any manner on account of personal bias or prejudice; and that I will faithfully and impartially execute the duties of my office as a Planning Board Member and a Board of Adjustment Member according to the best of my skill, ability, and judgment; so help me God.


JAMES L. PURVIS, III

Sworn to and subscribed before me
this 20th day of February, 2017.


**HONORABLE MICHAEL A. GORDON
MAYOR
TOWN OF ARCHER LODGE**



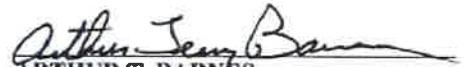
Other members of the Town of Archer Lodge Planning Board and the Town of Archer Lodge Board of Adjustment were sworn in by Mayor Gordon at the Town of Archer Lodge Planning Board Meeting held on Wednesday, December 21, 2016. Those sworn in were Terry Barnes, Teresa Bruton, Bob Davis, W.R. Dean, Jr, and Teresa Romano. Their oaths were as follows:

STATE OF NORTH CAROLINA
COUNTY OF JOHNSTON

OATH OF PLANNING BOARD MEMBER AND
OATH OF BOARD OF ADJUSTMENT MEMBER
TOWN OF ARCHER LODGE

I, **ARTHUR T. BARNES**, do solemnly swear that I will support and maintain the Constitution and laws of the United States of America; that I will be faithful and bear true allegiance to the State of North Carolina and to the Constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; so help me, God.

I, **ARTHUR T. BARNES**, do swear that I will not be influenced in any manner on account of personal bias or prejudice; and that I will faithfully and impartially execute the duties of my office as a Planning Board Member and a Board of Adjustment Member according to the best of my skill, ability, and judgment; so help me God.


ARTHUR T. BARNES

Sworn to and subscribed before me
this 21st day of December, 2016.


HONORABLE MICHAEL A. GORDON
MAYOR
TOWN OF ARCHER LODGE



STATE OF NORTH CAROLINA
COUNTY OF JOHNSTON

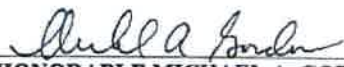
OATH OF PLANNING BOARD MEMBER AND
OATH OF BOARD OF ADJUSTMENT MEMBER
TOWN OF ARCHER LODGE

I, **TERESA M. BRUTON**, do solemnly swear that I will support and maintain the Constitution and laws of the United States of America; that I will be faithful and bear true allegiance to the State of North Carolina and to the Constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; so help me, God.

I, **TERESA M. BRUTON**, do swear that I will not be influenced in any manner on account of personal bias or prejudice; and that I will faithfully and impartially execute the duties of my office as a Planning Board Member and a Board of Adjustment Member according to the best of my skill, ability, and judgment; so help me God.


TERESA M. BRUTON

Sworn to and subscribed before me
this 21st day of December, 2016.


HONORABLE MICHAEL A. GORDON
MAYOR
TOWN OF ARCHER LODGE



**STATE OF NORTH CAROLINA
COUNTY OF JOHNSTON**

**OATH OF PLANNING BOARD MEMBER AND
OATH OF BOARD OF ADJUSTMENT MEMBER
*TOWN OF ARCHER LODGE***

I, **ROBERT L. DAVIS**, do solemnly swear that I will support and maintain the Constitution and laws of the United States of America; that I will be faithful and bear true allegiance to the State of North Carolina and to the Constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; so help me, God.

I, **ROBERT L. DAVIS**, do swear that I will not be influenced in any manner on account of personal bias or prejudice; and that I will faithfully and impartially execute the duties of my office as a Planning Board Member and a Board of Adjustment Member according to the best of my skill, ability, and judgment; so help me God.


ROBERT L. DAVIS

Sworn to and subscribed before me
this 21st day of December, 2016.


**HONORABLE MICHAEL A. GORDON
MAYOR
TOWN OF ARCHER LODGE**



**STATE OF NORTH CAROLINA
COUNTY OF JOHNSTON**

**OATH OF PLANNING BOARD MEMBER AND
OATH OF BOARD OF ADJUSTMENT MEMBER
TOWN OF ARCHER LODGE**

I, **WILLARD R. DEAN, JR.**, do solemnly swear that I will support and maintain the Constitution and laws of the United States of America; that I will be faithful and bear true allegiance to the State of North Carolina and to the Constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; so help me, God.

I, **WILLARD R. DEAN, JR.**, do swear that I will not be influenced in any manner on account of personal bias or prejudice; and that I will faithfully and impartially execute the duties of my office as a Planning Board Member and a Board of Adjustment Member according to the best of my skill, ability, and judgment; so help me God.



WILLARD R. DEAN, JR

Sworn to and subscribed before me
this 21st day of December, 2016.



**HONORABLE MICHAEL A. GORDON
MAYOR
TOWN OF ARCHER LODGE**



STATE OF NORTH CAROLINA
COUNTY OF JOHNSTON

**OATH OF PLANNING BOARD MEMBER AND
OATH OF BOARD OF ADJUSTMENT MEMBER
TOWN OF ARCHER LODGE**

I, **TERESA J. ROMANO**, do solemnly swear that I will support and maintain the Constitution and laws of the United States of America; that I will be faithful and bear true allegiance to the State of North Carolina and to the Constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; so help me, God.

I, **TERESA J. ROMANO**, do swear that I will not be influenced in any manner on account of personal bias or prejudice; and that I will faithfully and impartially execute the duties of my office as a Planning Board Member and a Board of Adjustment Member according to the best of my skill, ability, and judgment; so help me God.


TERESA J. ROMANO

Sworn to and subscribed before me
this 21st day of December, 2016.


HONORABLE MICHAEL A. GORDON
MAYOR
TOWN OF ARCHER LODGE



b) Discussion of Applicants to fill Planning Board's Vacant Seat

Mayor informed Council that 4 applications were received but only 2 applicants lived within the town limits of Archer Lodge and the Planning Board Ordinance mandates members must reside in the town limits. Council was provided copies of the 2 applications and a copy of the Planning Board Ordinance for their review. No questions followed; therefore, Mayor noted that appointment for this vacant seat will be on the March Regular Council Meeting agenda and the term for this seat ends December 31, 2017.

c) Zoning Ordinance Text Amendments & Subdivision Ordinance Text Amendments ~ Don Belk (Continued Discussion)

In the absence of Mr. Clark, Mr. Belk stated that the public hearing had been held and the department has not received any comments or concerns regarding the proposed Zoning Ordinance and Subdivision Ordinance Text Amendments. He further summarized the proposed text amendments adding definitions to Section 14.6 of the Zoning Ordinance and changes to Sections 18-224, 226 and 229 of the Subdivision Ordinance and both appear as follows:

Consider revising Archer Lodge street definitions (Section 14.6) to more precise definitions, such as:

- Major/Minor Thoroughfare
- Commercial Street
- Collector Street
- Residential Collector Street
- Residential Street,
- Cul-de-Sac
- Alley
- Frontage Road

Currently, Archer Lodge Streets are defined as Arterial, Collector, Local, Private, Public.

TOPIC	ACTION	COMMENTS
PAVEMENT DEPTH	Revise Section 18-226 A(b)(i)	Requires minimum of 2 inches Asphalt Concrete Surface Course on all new subdivision roads.
ACCESS REQUIREMENTS	Revise sub-Section A(e) (i) through (iv); add new sub-Sections A(e)(v) and (vi)	Specifies when additional full service access points are required.
SIDEWALKS (When Required)	Revise sub-Section A(g) (ii) and (iii)	Requires maximum 15' public access easement; requires sidewalks at the discretion of the Planning Board in certain situations.
CUL-DE-SACS	Add new sub-Section A(c)	Sets maximum length of cul-de-sac streets for subdivisions with lot sizes >20,000 SF at 1,000 ft; with lot sizes <20,000 SF at 700 ft.
BLOCK LENGTH	Add new Section 18-224 B	Blocks shall not exceed 1,500 ft in length; requires pedestrian connections in blocks and cul-de-sacs in certain cases.
FIRE DEFENSE	Revise Section 18-229 B and add new sub-Section B	Sets maximum distance between fire hydrants at 500' unless otherwise approved by Johnston County Fire Marshal.

In closing, Mr. Belk noted that an Amendment Ordinance will be presented at the March meeting for adoption. Further discussion followed regarding the role of the Planning Board and discussion relating to fire hydrants as mentioned in Section 18-229 B.

Also, Mayor Gordon asked Mr. Belk to share a portion of the Southeast Area Study (SEAS) powerpoint presentation with Council because it was presented at the recent Archer Lodge Planning Board meeting and not all members of Town Council were in attendance. Discussion followed regarding connector streets and State funded road safety improvement projects currently set for Archer Lodge.

3 **GENERAL UPDATES:**

- a) **Planning Session for FY 2018**
 Saturday, February 25, 2017
 Lowell Mill Restaurant, Kenly, NC
 8:30 a.m. - until

Mr. Gobble reminded Council to bring new ideas.

- b) **Park Land Update ~ Mark Wilson Inquiry**

Mr. Gobble reminded Council that The Conservation Fund was asked to assist with Park Land acquisition and their process is confidential; however, land owners contacted by the Fund may choose to divulge information. Currently, Mr. Gobble stated that no information is available regarding their progression.

4 **ADJOURNMENT:**

- a) **Having no further business, Mayor adjourned the meeting at 7:17 p.m.**
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Michael A. Gordon, Mayor



Kim P. Batten, Town Clerk

