



Regular Council - Minutes Monday, July 9, 2018

COUNCIL PRESENT:

Mayor Mulhollem
Mayor Pro Tem Castleberry
Council Member Bruton
Council Member Locklear
Council Member Wilson

STAFF PRESENT:

C.L. Gobble, Administrative Consultant
Chip Hewett, Town Attorney
Kim P. Batten, Finance Officer/Town Clerk
Bob Clark, Planning/Zoning Administrator

COUNCIL ABSENT:

Council Member Jackson

MEDIA PRESENT:

None

1. **WELCOME/CALL TO ORDER:**

a) Invocation

Mayor Mulhollem called the meeting to order at 6:32 p.m. in the Jeffrey D. Barnes Council Chambers located at 14094 Buffalo Road, Clayton, NC and declared a quorum was present. ***A moment of silence was observed for the Selma Town Clerk, Brenda Thorne, who passed away unexpectedly on Friday, July 6, 2018.*** Mayor Pro Tem Castleberry offered the invocation.

b) Pledge of Allegiance

Mayor Mulhollem led in the Pledge of Allegiance to the US Flag.

2. **APPROVAL OF AGENDA:**

a) No additions or changes noted.

Moved by: Council Member Wilson
Seconded by: Mayor Pro Tem Castleberry
Agenda Approved.

CARRIED UNANIMOUSLY

3. **OPEN FORUM/PUBLIC COMMENTS:**

(Maximum of 30 minutes allowed, 3 minutes per person)

a) Mr. Tim Babcock of 117 Chatham Ct., Clayton, NC addressed Council regarding the Discharge of Firearms.

A 24 year resident of Archer Lodge, Mr. Babcock strongly encouraged Town Officials to adopt an Ordinance which would prevent the discharge of firearms within close proximity of another residence. He shared copies of Ordinances from other towns for their consideration.

b) Mr. Neal Brantley of 4796 Covered Bridge Rd., Clayton, NC shared a national blog to the Council on Internet Sales with regards to

taxation.

The blog posted by Ron Paul on June 25, 2018 titled "No (Internet Sales) Taxation without Representation" was handed out to Council Members. Mr. Brantley felt that taxes on internet sales is "unjust" and violates the Constitution's Commerce Clause.

4. DISCUSSION AND POSSIBLE ACTION ITEMS:

a) Discussion and Consideration of the Results received from the Request for Proposals (RFP's) on Installment Financing for the Town Hall Expansion Project which includes Grading for the Archer Lodge Veteran's Memorial (ALVM)

Ms. Batten presented proposals from three financial institutions for a \$405,000 loan. She recommended KS Bank based on the following: 1) A fixed interest rate of 3.37%; 2) No loan fee; 3) 15-Year term, payable annually; 4) No prepayment penalty; 5) Personal delivery of proposal; and 6) Established banking relationship.

Ms. Batten added that installment financing is subject to approval by the Local Government Commission.

Moved by: Council Member Wilson

Seconded by: Council Member Locklear

Approved proposal from KS Bank at a fixed rate of 3.37% for \$405,000 for a 15-year term, payable annually.

CARRIED UNANIMOUSLY

b) Discussion and Consideration of the Construction Drawings provided by MS Consultants, Inc. for the Town Hall Expansion Project which includes Grading for the Archer Lodge Veteran's Memorial (ALVM)

Mr. Gobble stated that complete drawings of the expansion are available at Town Hall that were provided by MS Consultants, Inc. Also, invitations to bid will be available after July 11, 2018, and bid opening will be on August 2, 2018 at 2:00 p.m. at Town Hall. Discussion followed.

Moved by: Council Member Locklear

Seconded by: Mayor Pro Tem Castleberry

Approved the Construction Drawings and Floor Plans provided by MS Consultants.

CARRIED UNANIMOUSLY

c) Discussion and Consideration of Adopting a Capital Project Ordinance for the Town Hall Expansion Project which includes the Archer Lodge Veteran's Memorial (Ordinance# AL2018-07-1)

Ms. Batten shared that Mr. Biff McGilvray, Senior Financial Analysis with the LGC, highly recommended adopting a Capital Project Ordinance for the Town Hall Expansion Project which includes the ALVM Grading site. She explained the capital project ordinance being considered was estimated and will hopefully not exceed \$420,000, which includes interior furnishings as well. No further discussion.

The Adopted Capital Project Ordinance# AL2018-07-1 appears as follows:

**TOWN OF ARCHER LODGE
CAPITAL PROJECT ORDINANCE
TOWN HALL EXPANSION**

BE IT ORDAINED by the Town Council of the Town of Archer Lodge, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized by this ordinance is the construction of the Town Hall Expansion including grading for the Archer Lodge Veteran's Memorial Site.

Section 2. The officers of this unit are hereby directed to proceed with the capital project within the terms of the financing resolution and the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Construction	\$ 420,000
Furnishings	30,000
Total	\$ 450,000

Section 4. The following Revenues are anticipated to be available to complete this project:

Loan Proceeds	405,000
Transfer from General Fund	45,000
Total	\$ 450,000

Section 5: The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements of the grantor agency, the loan agreements, and the federal regulations. The terms of the installment financing also shall be met.

Section 6. The Finance Officer is directed to report, as needed by Council, on the financial status of each project element in Section 3 and on the total revenues received or claimed.

Section 7. Copies of this capital project ordinance shall be filed with the Finance Officer/Town Clerk for direction in carrying out this project.

DULY ADOPTED THIS, THE 9TH DAY OF JULY 2018.

TOWN OF ARCHER LODGE


Matthew B. Mulhollem, Mayor

(SEAL)

ATTEST:


Kim P. Batten, Town Clerk



Moved by: Mayor Pro Tem Castleberry

Seconded by: Council Member Wilson

Adopted a Capital Project Ordinance for the Town Hall Expansion Project which includes the Archer Lodge Veteran's Memorial Site (Ordinance# AL2018-07-1).

CARRIED UNANIMOUSLY

d) Discussion and Consideration of Cancelling the Work Session scheduled for Monday, July 16, 2018

Due to other obligations, Mayor Mulhollem announced that he was unable to attend the Work Session on July 16th. Discussion followed about cancelling the work session.

Moved by: Council Member Wilson

Seconded by: Council Member Locklear

Approved to Cancel Work Session scheduled for July 16, 2018.

CARRIED UNANIMOUSLY

5. TOWN ATTORNEY'S REPORT:

a) Attorney Hewett stated that the Offer to Purchase and Contract with Addendum on the Smith parcel was presented on behalf of the town

and had been ratified by sellers.

He further suggested that the Town should formally ratify the Offer to Purchase and Contract with Addendum.

Moved by: Council Member Wilson

Seconded by: Mayor Pro Tem Castleberry

Ratified the Offer To Purchase and Contract with Addendum for Land Acquisition

CARRIED UNANIMOUSLY

6. ADMINISTRATIVE CONSULTANT'S REPORT:

a) Mr. Gobble reported the following:

- The ditch project was complete and will provide better drainage and easier access to the other side of ditch.
- He and Bob Clark visited the future Park Land property and reported that the land was in very good condition and is well suited for multipurpose recreational use.

7. FINANCIAL/TOWN CLERK'S REPORT:

a) June 30, 2018 Financials & Year-to-Date Comparisons (FY17 & FY18)

Ms. Batten reviewed the monthly financials for period ending June 30, 2018 for the General, Capital Reserve and Park Reserve Funds. She stated that it was the end of the fiscal year but the figures being presented are not the final figures for the Fiscal Year. Once the audit is complete, she would provide the final figures with Council. In addition, she presented the year-to-date comparison for June 2017 with June 2018. No further discussion.

b) NC Association of Municipal Clerks Annual Summer Academy August 16 - August 18

Ms. Batten expressed thanks to Mayor Mulhollem for approving Joyce Lawhorn and herself to attend the NC Association of Municipal Clerks Annual Summer Academy at the Pinehurst Resort in Pinehurst, NC, from August 16-18, 2018. She added that Lisa Barnes will be at Town Hall in our absence.

8. PLANNING/ZONING REPORT:

a) Mr. Clark reported the following:

- Received updates from Addison Gainey, Project Team Leader with NCDOT, regarding the Covered Bridge and Buffalo Road Projects.
- Meeting is planned for Monday, July 16, 2018 with NCDOT Engineer, CL Gobble, and himself.
- NC Board of Transportation meets monthly and he hopes to get a report on funding for the Curb & Gutter and Sidewalk Project for the August meeting.
- Planning Board Meeting scheduled for Wednesday, July 18, 2018 is cancelled and their next meeting will be Wednesday, September 19, 2018.
- Draft Guidelines for Non-Residential Development is in progress.
- Annual population estimates are underway by the State and since 2010, the population in Archer Lodge has increased approximately 12.5%.

9. VETERAN'S COMMITTEE REPORT:

a) Mike Mulhollem reported the following:

- June fundraising totaled \$3,840
- Balance is currently \$59,018
- Centerpiece will weigh 9,000 pounds
- Ask Town to allow the Veteran's Committee to make color copies at Town Hall and reimburse the Town
- Veteran's Day Annual Service is set for Sunday, November 11, 2018 at 11:00 a.m. to commemorate the 100th Anniversary of the End of World War I. Local Churches\Congregations are cooperating with changing their Worship Service times to accommodate this event.

Mayor Pro Tem Castleberry thanked the Archer Lodge Veteran's Committee for producing a video honoring local Veteran's.

10. MAYOR'S REPORT:

a) Mayor Mulhollem shared the following:

- Reflected on the success of Family Fun Day, and the Veteran's Memorial video that was presented honoring our local Veterans.
 - Thanked the ALCC Board of Directors, Staff, and Volunteers for putting together the Family Fun Day as well as the continued support from the Archer Lodge Volunteer Fire Department and the Johnston County Sheriff's department.
 - Mentioned that a meeting involving the Town of Clayton and the Town of Archer Lodge will be in the near future to discuss the possibility of entering into an Inter-Local Agreement, on an as needed basis, for law enforcement backup for Amber Butler, Animal Control Officer, who serves the Town of Archer Lodge.
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11. COUNCIL MEMBERS' REMARKS:

(non-agenda items)

a) Council Member Wilson recognized his granddaughter, Ms. Nicole Chance, visiting from Dayton, Ohio. He was proud to share that she wrote a Bill for the Protection of the Elderly and the Abused. Furthermore, she presented it to the Ohio State House and it passed.

b) Council Member Locklear wished a Happy Birthday to the United States and hoped that everyone enjoyed Family Fun Day on June 30, 2018.

c) Mayor Pro Tem Castleberry recognized Council Member Jackson for doing a great job at the Family Fun Day 5K Race. He remarked that the event was well attended and provided great food and fun.

d) Council Member Burton thanked all the volunteers for the time spent working in the extreme heat at Family Fun Day and shared how much she and family members enjoyed the event.

12. ADJOURNMENT:

a) No Further Business

Moved by: Mayor Pro Tem Castleberry
Seconded by: Council Member Locklear

Meeting adjourned at 7:38 p.m.

CARRIED UNANIMOUSLY



Matthew B. Mulhollem, Mayor



Kim P. Batten, Town Clerk

