



Special Meeting - Minutes for the Purposes of:

- 1) Discussion and Possible Consideration of
Budget Amendment (BA 2018 04) for
fiscal year ending June 30, 2018 &
- 2) Discussion and Possible Consideration of
Land Acquisition
Monday, June 11, 2018

COUNCIL PRESENT:

Mayor Mulhollem
Mayor Pro Tem Castleberry
Council Member Bruton
Council Member Jackson
Council Member Locklear
Council Member Wilson

STAFF PRESENT:

C.L. Gobble, Administrative Consultant
Chip Hewett, Town Attorney
Kim P. Batten, Finance Officer/Town Clerk
Bob Clark, Planning/Zoning Administrator

COUNCIL ABSENT:

MEDIA PRESENT:

None

1. WELCOME/CALL TO ORDER:

a) Invocation

Mayor Mulhollem called the meeting to order at 6:31 p.m. in the Jeffrey D. Barnes Council Chambers located at 14094 Buffalo Road, Clayton, NC and declared a quorum was present. Council Member Jackson offered the invocation.

b) Pledge of Allegiance

Mayor Mulhollem led in the Pledge of Allegiance to the US Flag.

2. DISCUSSION AND POSSIBLE ACTION ITEMS:

Attorney Chip Hewett asked for the Discussion and Consideration of Land Acquisition (Agenda Item 2.b.) to be considered first on the agenda due to having another meeting to attend. Mayor had no objection to his request.

a) Discussion and Consideration of Land Acquisition

Attorney Hewett advised Council to enter into Closed Session to discuss the acquisition of real property as permitted by § 143-318.11(a)(5).

Moved by: Council Member Jackson

Seconded by: Council Member Locklear

Approved to enter into Closed Session for the Consideration of Land Acquisition.

CARRIED UNANIMOUSLY

Moved by: Council Member Wilson

Seconded by: Council Member Locklear

Approved to return to Open Session.

CARRIED UNANIMOUSLY

b) Discussion and Consideration of Approving Budget Amendment (BA 2018 04) for fiscal year ending June 30, 2018

Ms. Batten reported on the final budget amendment for fiscal year ending June 30, 2018 which was to appropriate or reappropriate unanticipated revenues and expenditures for the General Fund, Capital Reserve Fund and the Park Reserve Fund.

BA 2018 04 appears as follows:

BA 2018 04

Town of Archer Lodge
Budget Amendment
Fiscal Year Ending

06/30/18

Budget Amendment
Date

BA 2018 04
11-Jun-18

General Fund/Capital Reserve Fund/Park Reserve Fund

Account	Account Number	Budget	Amendment	Amended Budget
Revenues:				
2011 Vehicle Taxes	10-3111-0120	1.00	8.00	9.00
2016 Property Taxes	10-3116-0000	53.00	12.00	65.00
2017 Property Taxes	10-3117-0000	495,500.00	7,500.00	503,000.00
2017 Vehicle Taxes	10-3117-0120	78,000.00	7,000.00	85,000.00
2018 Property Taxes	10-3118-0000	-	4.00	4.00
Penalties and Interest	10-3180-0000	600.00	500.00	1,100.00
Article 39 1% Sales Tax	10-3239-0000	48,000.00	22,000.00	70,000.00
Article 40 1/2% Sales Tax	10-3240-0000	34,000.00	11,000.00	45,000.00
Article 42 1/2% Sales Tax	10-3242-0000	25,000.00	10,000.00	35,000.00
Alcohol Beverage Tax	10-3322-0000	20,000.00	1,000.00	21,000.00
ABC Profits Johnston County	10-3337-0000	20,000.00	6,000.00	26,000.00
Permits and Fees	10-3340-0000	3,000.00	2,500.00	5,500.00
Investment Earnings	10-3831-0000	9,500.00	3,000.00	12,500.00
Fund Balance Appropriated	10-3990-0000	40,000.00	(40,000.00)	-
Cap Res: Investment Earnings	10-3831-0000	9,500.00	1,800.00	5,000.00
Park Res: Investment Earnings	31-3831-0000	1,700.00	800.00	2,500.00
Total Increase (Decrease) in Revenues		32,824.00		

Expenditures:				
Gov Body: Training & Meetings	10-4110-3110	3,500.00	500.00	4,000.00
Admin: Training & Meetings	10-4120-3110	2,250.00	1,000.00	3,250.00
Admin: Supplies-Town Hall	10-4120-2000	1,500.00	150.00	1,650.00
Admin: Contracted Services	10-4120-3500	8,584.00	2,000.00	10,584.00
Public Bldgs: Professional Services	10-4190-1900	15,000.00	17,000.00	32,000.00
Public Bldgs: Electric	10-4190-3330	3,600.00	400.00	4,000.00
Public Bldgs: Communications	10-4190-3340	5,700.00	500.00	6,200.00
Public Bldgs: Contracted Services	10-4190-3500	14,202.00	1,000.00	15,202.00
Public Bldgs: Repairs & Maintenance Bldg	10-4190-3520	9,000.00	100.00	9,100.00
Public Bldgs: Storm Water Repairs	10-4190-3530	2,600.00	1,000.00	3,600.00
Public Safety: Contracted Services (Animal Ctrl)	10-4300-3550	3,000.00	524.00	3,524.00
Planning/Zoning: Professional Fees (Bike/Ped)	10-4910-1900	3,000.00	1,000.00	4,000.00
Planning/Zoning: Supplies	10-4910-2000	1,250.00	250.00	2,000.00
Planning/Zoning: Dues & Subscriptions	10-4910-4000	-	100.00	100.00
Parks & Rec: Professional Services	10-6120-1900	5,000.00	5,000.00	10,000.00
Cap Res: Transfer to General Fund 10	30-9900-0010	45,000.00	1,500.00	46,500.00
Park Res: Recreation Development	31-6120-5500	178,700.00	800.00	179,500.00
Total Increase (Decrease) in Expenditures		\$ 32,824.00		

Justification for Budget Amendment:

To appropriate or reappropriate unanticipated revenues and expenditures as recorded.

Adopted this 11th day of June 2018

ATTEST


Kim P. Batten, Town Clerk

Matthew B. Mulhollem, Mayor


Teresa M. Bruton, Budget Officer

Discussion followed.

Moved by: Council Member Wilson

Seconded by: Mayor Pro Tem Castleberry

Approved Budget Amendment (BA 2018 04) changing the month to June 2018 instead of May 2018.

CARRIED UNANIMOUSLY

3. ADJOURNMENT:

- a) Before adjourning Mayor Mulhollem stated that the June 4, 2018 Regular Council Meeting was recessed until June 25, 2018 at 6:30 p.m. and the only item left on the agenda was **ADJOURNMENT**.

Therefore, Mayor Mulhollem called a Special Meeting on June 25, 2018 beginning at 6:40 p.m. for the following purposes:

1. Hold a Public Hearing for Installment Finance on Land Acquisition
2. Discussion and Consideration of a Resolution to Approve Installment Financing for the Town Hall Expansion and ALVM Site

3. Discussion and Consideration of a Resolution to Approve Installment Financing for Land Acquisition
4. Discussion and Consideration of Adopting the Budget Ordinance for FY2019

No Further Business

Moved by: Council Member Wilson

Seconded by: Council Member Bruton

Meeting adjourned at 9:37 p.m.

CARRIED UNANIMOUSLY



Matthew B. Mulhollem, Mayor



Kim P. Batten, Town Clerk

