



## Work Session - Minutes Tuesday, January 16, 2018

### COUNCIL PRESENT:

Mayor Gordon  
Mayor Pro Tem Mulhollem  
Council Member Bruton  
Council Member Castleberry  
Council Member Jackson  
Council Member Wilson

### STAFF PRESENT:

C.L. Gobble, Administrative Consultant  
Chip Hewett, Town Attorney  
Kim P. Batten, Finance Manager/Town Clerk  
Bob Clark, Planning/Zoning Administrator  
Joyce Lawhorn, Admin. Specialist/Deputy Clerk

### COUNCIL ABSENT:

### MEDIA PRESENT:

None

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### **1 WELCOME/CALL TO ORDER:**

- a) **Mayor Gordon called the meeting to order at 6:32 p.m. in the Jeffrey D. Barnes Council Chambers located at 14094 Buffalo Road, Clayton NC and declared a quorum was present.**

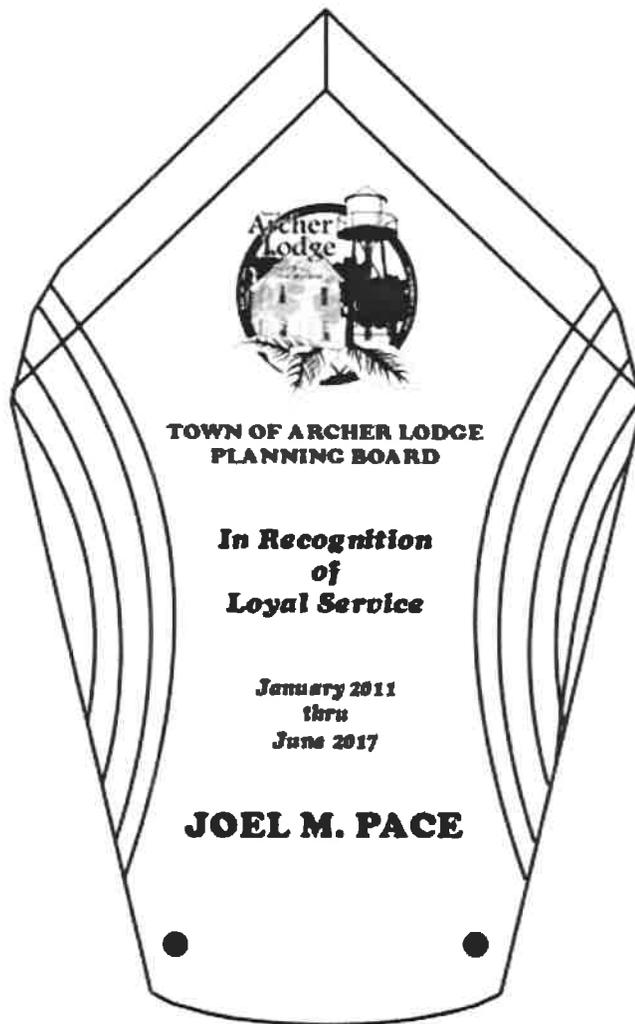
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### **2 ORDER OF BUSINESS:**

- a) **Recognition of former Planning Board Member Joel M. Pace  
~ Mayor Gordon**

Mayor Gordon presented Joel M. Pace an Award of Recognition for his loyal service serving on the Archer Lodge Planning Board. Mr. Pace thanked everyone for their support and friendship.

Joel M. Pace's Award of Recognition appears as follows:



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**b) December 31, 2017 Financials & Year-to-Date Comparison (FY17 & FY18) ~ Kim Batten**

Ms. Batten shared the monthly financials for the period ending December 31, 2017 and noted it was the end of the second quarter of the fiscal year as well as halfway through the fiscal year. She also presented a year-to-date comparison of December 31, 2016 with December 31, 2017 and noted that revenues have increased by approximately 20.5% and expenditures had reduced by approximately 7.71% from 2016 to 2017. No further discussion.

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**c) Discussion of Mayoral Candidates & Possible Council Appointees**

- Mayor Gordon turned the floor over to the Mayor Pro Tem Mulhollem in regards to filling the Mayor's position. Mayor Pro Tem Mulhollem stated that he was willing to serve as Mayor if the Town Council appointed him. He further stated that he would do the very best that he is capable of through the end of the term, with Council's support. Mayor Gordon asked for other possible candidates; there were none.
- Mayor Gordon mentioned that if Mayor Pro Tem Mulhollem was appointed Mayor, then a Council seat would become vacant. Council Member Wilson suggested Mr. Terry Barnes and Mayor Pro Tem Mulhollem suggested Mr. Herbert Locklear, both willing to serve. Council Member Bruton clarified with Attorney Hewett that additional individuals could be added at the February 5th Regular Council meeting before appointing a new Council Member.

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**3 GENERAL UPDATES:**

**a) Annual Budget Planning Session Caterer Information ~ Kim Batten**

- Ms. Batten shared information regarding the meals that will be catered by Lowell Mill Restaurant for the Budget Planning Session on Saturday, February 24, 2018 and will be conducted at the Portofino Clubhouse, located at 25 Paraggi Court, Clayton, NC.
- Mr. Gobble recommended having Mr. Mark Williams, a Facilitator and Retired City Manager from Wake Forest, attend the Planning Session to share his insight on thinking broader, deeper and longer, for future growth in Archer Lodge. Mayor Gordon stated that he would have Ms. Batten look at the budget to see if there were funds available to have a facilitator this year. Discussion followed.

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**b) Additional Information ~ Kim Batten**

- Ms. Batten shared an invitation from the Archer Lodge Fire Department to attend their 2018 Banquet on Saturday, February 17, 2018 starting at 6:30 p.m. at the Fire Department.
- Ms. Batten shared an email and invitation sent to her from Ms. Crystal Roberts, Chief of Communication and Engagement with Johnston County Schools. Ms. Roberts conveyed that Superintendent Dr. Ross Renfrow has invited newly elected Town Council Members to join him in the Evander Simpson Boardroom on Tuesday, January 23, 2018 at 6:00 p.m., as he presents his "State of the District" address to the community. She asked Council members to advise of their intentions and if you are unable to attend, you will be able to stream the presentation live.

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**c) Mayor Gordon's Final Remarks as Mayor of the Town of Archer Lodge**

- In his final remarks, Mayor Gordon shared that he was humbled and honored having been the first Mayor in Archer Lodge. He enjoyed working with the Board, Staff and Citizens. He expressed his desire for all Town of Archer Lodge historical items to dwell in Town Hall for future generations. In closing, he added that due to life changes, he would not be living in the community anymore, but would be visible because he still considers Archer Lodge home.
- Town Council and Staff extended Mayor Gordon their gratitude for his valued leadership and many years of service. Each shared additional remarks and comments.

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**4 ADJOURNMENT:**

- a) Having no further business, Mayor adjourned the meeting at 7:27 p.m. Refreshments followed in honor of Mayor Gordon.**

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Matthew B. Mulhollem, Mayor Pro Tem

  
Kim P. Batten, Town Clerk

