



Regular Council - Minutes Monday, December 2, 2019

COUNCIL PRESENT:

Mayor Mulhollem
Mayor Pro Tem Castleberry
Council Member Bruton
Council Member Jackson
Council Member Locklear
Council Member Wilson

STAFF PRESENT:

Mike Gordon, Town Administrator
Chip Hewett, Town Attorney
Julie Maybee, Town Planner
Bob Clark, Planning & Zoning Administrator
Kim P. Batten, Finance Officer/Town Clerk
Joyce Lawhorn, Deputy Clerk

COUNCIL ABSENT:

GUESTS PRESENT:

Michelle Ball, Clerk of Superior Court

1. WELCOME/CALL TO ORDER:

a) Invocation

Mayor Mulhollem called the meeting to order at 6:30 p.m. in the Jeffrey D. Barnes Council Chambers located at 14094 Buffalo Road, Archer Lodge, NC and declared a quorum present. Council Member Jackson offered the invocation.

b) Pledge of Allegiance

Mayor Mulhollem led in the Pledge of Allegiance to the US Flag.

2. APPROVAL OF AGENDA:

a) No additions or changes noted.

Approved Agenda.

Moved by: Council Member Locklear
Seconded by: Mayor Pro Tem Castleberry

CARRIED UNANIMOUSLY

3. ORGANIZATIONAL ITEMS:

a) Administration of Oath of Mayor by Madam Clerk of Superior Court, Michelle Ball

• Matthew B. Mulhollem

Incumbent Matthew B. Mulhollem, was sworn into office by the Honorable Michelle C. Ball, Clerk of Superior Court in Johnston County, with support from his immediate family members.

Mayor Mulhollem's Oath appears as follows:

19 R 515

STATE OF NORTH CAROLINA
COUNTY OF JOHNSTON

FILED
2019 DEC -3 A 8:31
JOHNSTON CO. N.C.

OATH OF MAYOR
TOWN OF ARCHER LODGE

BY CA

I, MATTHEW B. MULHOLLEM, do solemnly and sincerely swear (or affirm) that I will support the Constitution of the United States; that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; so help me, God.

I, MATTHEW B. MULHOLLEM, do swear (or affirm) that I will well and truly execute the duties of the Office of Mayor for the Town of Archer Lodge according to the best of my skill and ability, according to law; so help me, God.

Matthew B. Mulhollem
MATTHEW B. MULHOLLEM

Sworn to and subscribed before me,
this 27th day of December, 2019.
Michelle C. Ball
Honorable Michelle C. Ball
Clerk of Superior Court

b) **Administration of Oath of Town Council Member(s) by Madam Clerk of Superior Court, Michelle Ball**

- **Clyde B. Castleberry**
- **J. Mark Jackson**
- **James L. Purvis, III**

Incumbents Clyde B. Castleberry and J. Mark Jackson along with newly elected James L. (Jim) Purvis, III were sworn into office by the Honorable Michelle Ball, Clerk of Superior Court in Johnston County, alongside were spouses of Council Member Castleberry and Council Member Purvis.

Council Member Castleberry's Oath appears as follows:

19 R 518

STATE OF NORTH CAROLINA
COUNTY OF JOHNSTON

FILED
2019 DEC -3 A 8:30
JOHNSTON CO. N.C.

OATH OF TOWN COUNCIL MEMBER
TOWN OF ARCHER LODGE

BY CA

I, CLYDE B. CASTLEBERRY, do solemnly and sincerely swear (or affirm) that I will support the Constitution of the United States; that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; so help me, God.

I, CLYDE B. CASTLEBERRY, do swear (or affirm) that I will well and truly execute the duties of the Office of Town Council Member for the Town of Archer Lodge according to the best of my skill and ability, according to law; so help me, God.

Clyde B. Castleberry
CLYDE B. CASTLEBERRY

Sworn to and subscribed before me,
this 2nd day of December, 2019.
Michelle C. Ball
Honorable Michelle C. Ball
Clerk of Superior Court

Council Member Jackson's Oath appears as follows:

19 R 517

STATE OF NORTH CAROLINA
COUNTY OF JOHNSTON

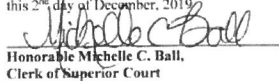
FILED
2019 DEC -3 A 9:30
JOHNSTON NC 28540

OATH OF TOWN COUNCIL MEMBER CA
TOWN OF ARCHER LODGE

I, J. MARK JACKSON, do solemnly and sincerely swear (or affirm) that I will support the Constitution of the United States; that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; so help me, God.

I, J. MARK JACKSON, do swear (or affirm) that I will well and truly execute the duties of the Office of Town Council Member for the Town of Archer Lodge according to the best of my skill and ability, according to law; so help me, God.


J. MARK JACKSON

Sworn to and subscribed before me,
this 2nd day of December, 2019.

Honorable Michelle C. Ball,
Clerk of Superior Court

Council Member Purvis' Oath appears as follows:

19 R 516

STATE OF NORTH CAROLINA
COUNTY OF JOHNSTON

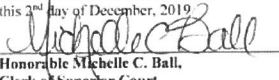
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2019 DEC -3 A 9:30
JOHNSTON NC 28540

OATH OF TOWN COUNCIL MEMBER CA
TOWN OF ARCHER LODGE

I, JAMES L. PURVIS, III, do solemnly and sincerely swear (or affirm) that I will support the Constitution of the United States; that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; so help me, God.

I, JAMES L. PURVIS, III, do swear (or affirm) that I will well and truly execute the duties of the Office of Town Council Member for the Town of Archer Lodge according to the best of my skill and ability, according to law; so help me, God.


JAMES L. PURVIS, III

Sworn to and subscribed before me,
this 2nd day of December, 2019.

Honorable Michelle C. Ball,
Clerk of Superior Court

Madam Clerk of Superior Court Michelle Ball asked Mayor Mulhollem if she may be dismissed, due to obligations in another town meeting. Mayor Mulhollem dismissed her and thanked her for administering the oaths.

- c) **Comments from Newly Sworn Elected Officials**
- **Mayor Matthew B. Mulhollem**
 - **Council Member Clyde B. Castleberry**
 - **Council Member J. Mark Jackson**
 - **Council Member James L. Purvis, III**

Mayor Matthew B. Mulhollem:

Mayor Mulhollem shared that it was an honor to serve the Town of Archer Lodge. He noted that he appreciated everyone and is looking forward to another productive term and lots of exciting things in 2020.

Mayor Pro Tem Clyde B. Castleberry:

Mayor Pro Tem Castleberry thanked everyone that attended the meeting. He expressed his gratitude to Jeff Barnes, Carlton Vinson, C. L. Gobble, Mike Gordon, the Archer Lodge Veterans Memorial Committee, Governing Body and Staff for their services, time volunteered and dedication. He reflected on the events held in Archer Lodge over the years,

Council Member J. Mark Jackson:

Council Member Jackson reiterated what was being expressed by others. He shared that he has lived in Archer Lodge since 1993 and has enjoyed serving in the community in various ways and being a member of the Archer Lodge Veterans Memorial Committee and serving on the Town Council. He was appreciative of the support.

Council Member James (Jim) Purvis, III:

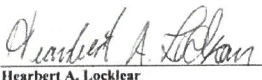
Council Member Purvis shared that he had lived in Archer Lodge, served on the Planning Board and worked with the Archer Lodge Community Center for many years. He noted that he enjoys Archer Lodge being a small rural town community and hopes it remains in that atmosphere. He added that he is excited about serving on the Town Council and is looking forward to the upcoming projects for the Town. He was appreciative of the support.

d) Administration of Oath of Planning Board Member(s) and Board of Adjustment by Mayor Matthew B. Mulhollem

- **Hearbert A. Locklear**
- **A. O'Neal (Neal) Thompson**

Hearbert Locklear and Neal Thompson, with support of his family, were sworn in by Mayor Matthew B. Mulhollem.

Planning Board/Board of Adjustment Member Hearbert A. Locklear's Oath appears as follows:

STATE OF NORTH CAROLINA COUNTY OF JOHNSTON TOWN OF ARCHER LODGE	
OATH OF PLANNING BOARD MEMBER AND OATH OF BOARD OF ADJUSTMENT MEMBER TOWN OF ARCHER LODGE	
I, HEARBERT A. LOCKLEAR , do solemnly swear that I will support and maintain the Constitution and laws of the United States of America; that I will be faithful and bear true allegiance to the State of North Carolina and to the Constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; so help me, God.	
I, HEARBERT A. LOCKLEAR , do swear that I will not be influenced in any manner on account of personal bias or prejudice; and that I will faithfully and impartially execute the duties of my office as a Planning Board Member and a Board of Adjustment Member according to the best of my skill, ability, and judgment; so help me God.	
 Hearbert A. Locklear	
Sworn to and subscribed before me this 2 nd day of December 2019.	
 Honorable Matthew B. Mulhollem Mayor	

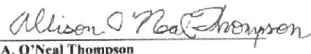
Planning Board/Board of Adjustment Member A. O'Neal (Neal) Thompson's Oath appears as follows:

STATE OF NORTH CAROLINA
COUNTY OF JOHNSTON
TOWN OF ARCHER LODGE

OATH OF PLANNING BOARD MEMBER AND
OATH OF BOARD OF ADJUSTMENT MEMBER
TOWN OF ARCHER LODGE

I, A. O'NEAL THOMPSON, do solemnly swear that I will support and maintain the Constitution and laws of the United States of America; that I will be faithful and bear true allegiance to the State of North Carolina and to the Constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; so help me, God.

I, A. O'NEAL THOMPSON, do swear that I will not be influenced in any manner on account of personal bias or prejudice; and that I will faithfully and impartially execute the duties of my office as a Planning Board Member and a Board of Adjustment Member according to the best of my skill, ability, and judgment; so help me God.


A. O'Neal Thompson

Sworn to and subscribed before me
this 2nd day of December 2019.


Honorable Matthew B. Mulhollem
Mayor



4. **OPEN FORUM/PUBLIC COMMENTS:**
(Maximum of 30 minutes allowed, 3 minutes per person)

a) **Mr. Carlton Vinson, former President of the Archer Lodge Exploratory Incorporation Committee, former Town Council Member, former Mayor Pro Tem and former Budget Director shared the following:**

He sincerely thanked the Town Council and Citizens of Archer Lodge for being awarded a Key to the Town which was presented at the Archer Lodge 10-Year Anniversary Celebration on November 9, 2019.

Mr. Vinson shared that he was humbled and felt like a proud father witnessing the Archer Lodge Governing Body meet and knowing that 10 years ago, the Town leaders were non-existent. Everyone applauded.

He shared that the happiest moment of his life was not receiving the award but experiencing the election results 10 years ago and learning that Archer Lodge would become a Town. He thanked everyone that was part of it and for the support given during the incorporation. He added that Archer Lodge has a heritage and will long be remembered.

5. **DISCUSSION AND POSSIBLE ACTION ITEMS:**

a) **Discussion and Consideration of Nominating and Appointing Mayor Pro Tempore**

Mayor Mulhollem opened the floor for nominations for Mayor Pro Tempore. Council Member Bruton nominated current Mayor Pro Tem Clyde Castleberry to continue serving and Council Member Jackson seconded. There was no other nominations and no further discussion.

Moved by: Council Member Bruton
Seconded by: Council Member Jackson

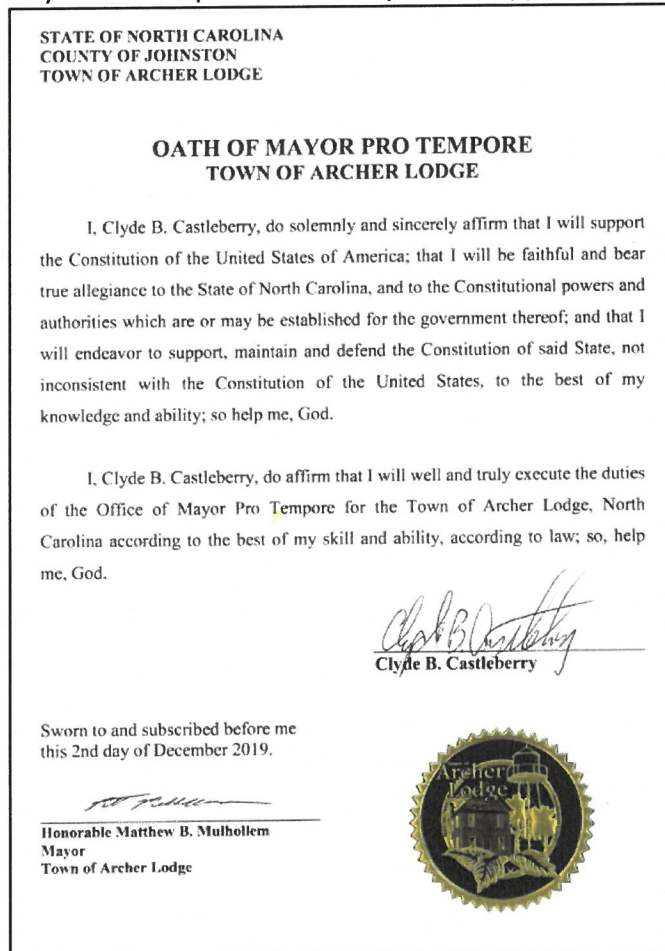
Appointed Clyde B. Castleberry Mayor Pro Tempore.

CARRIED UNANIMOUSLY

b) Administration of Oath of Mayor Pro Tempore by Mayor Matthew B. Mulhollem

Mayor Matthew B. Mulhollem administered the Oath of Mayor Pro Tempore to Council Member Clyde Castleberry, with the support of his wife, Rhonda, by his side.

Mayor Pro Tempore Castleberry's Oath appears as follows:



c) Discussion and Consideration of Cancelling the Work Session Scheduled for Monday, December 16, 2019

Mayor Mulhollem shared that he had discussed with Staff regarding cancelling the December 16, 2019 Work Session due to the Town having a lot of activity in recent months and there being a lot on schedule for January 2020. He noted that it was the consensus of Staff to cancel the meeting.

Mayor Mulhollem opened the floor for discussion. Council Member Jackson made a motion to cancel the Work Session and was seconded by Council Member Wilson. No further discussion

Moved by: Council Member Jackson
Seconded by: Council Member Wilson

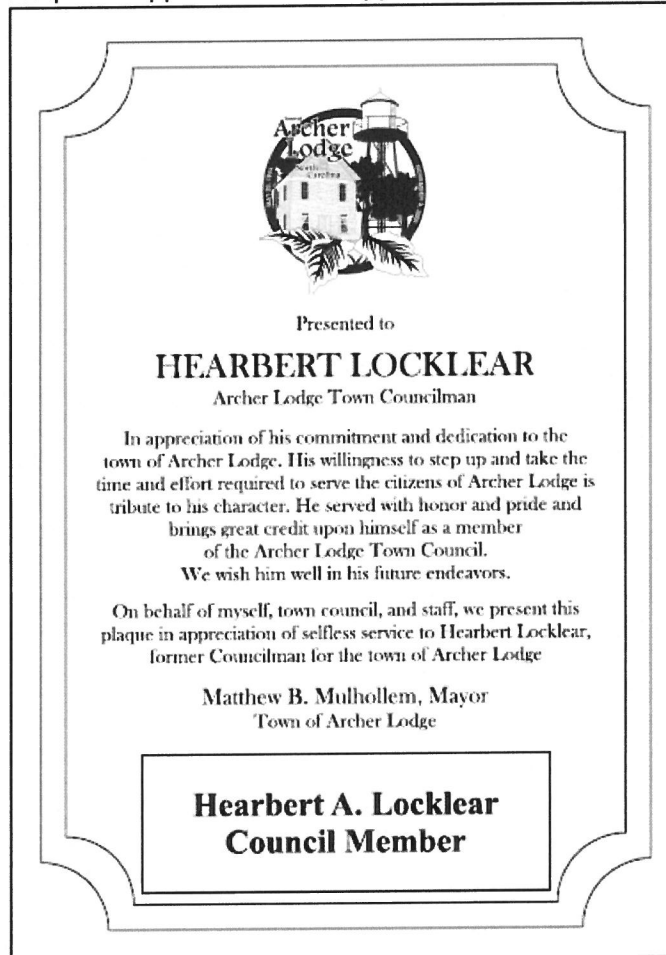
Cancelled the December Work Session scheduled for Monday, December 16, 2019.

CARRIED UNANIMOUSLY

6. **RECOGNITION:**

a) **Outgoing Town Council Member ~ Hearbert A. Locklear**

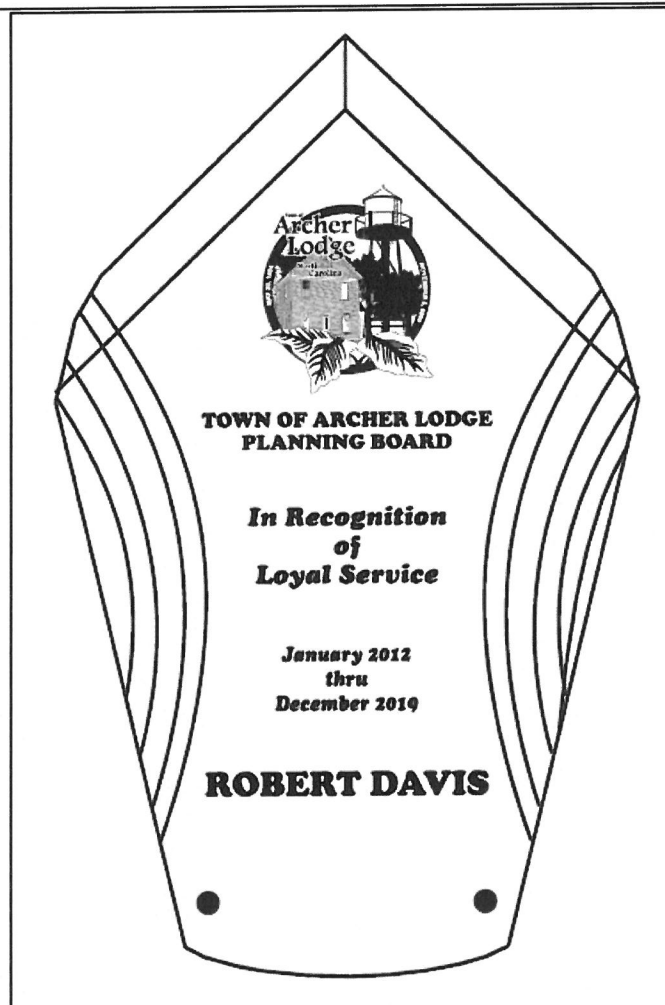
On behalf of the Archer Lodge Town Council, Mayor Mulhollem expressed heartfelt gratitude to Mr. Hearbert Locklear for serving the citizens of Archer Lodge as a Town Council Member. Mayor Mulhollem presented him with a Plaque of Appreciation and appears as follows:



Everyone applauded.

b) **Outgoing Planning Board Member and Board of Adjustment Member ~ Robert L. (Bob) Davis**

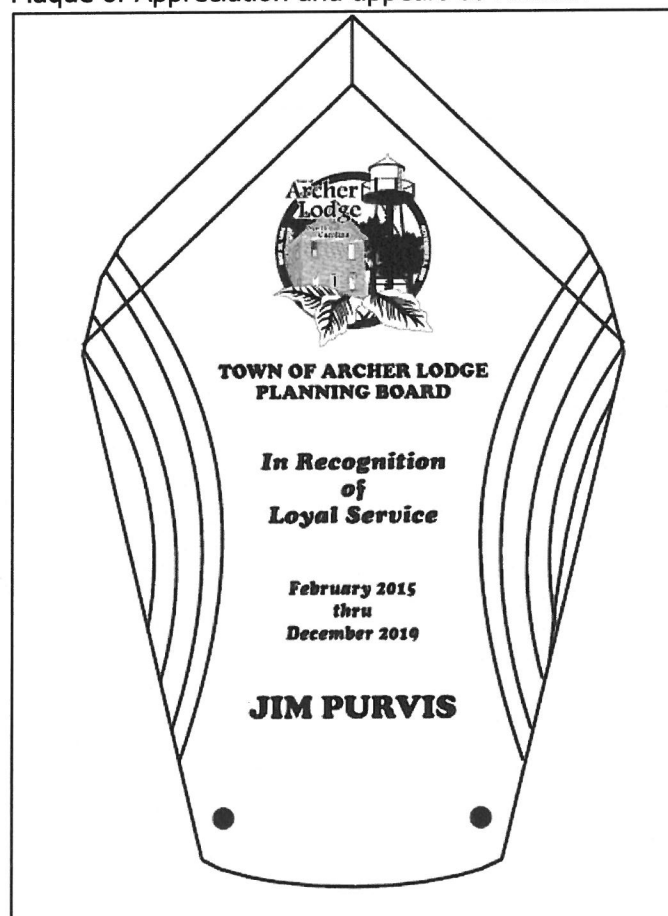
On behalf of the Archer Lodge Town Council, Mayor Mulhollem expressed appreciation to Bob Davis for his years of service on the Archer Lodge Planning Board and Board of Adjustment. Mayor Mulhollem presented him a Plaque of Appreciation and appears as follows:



Everyone applauded.

c) **Outgoing Planning Board Member and Board of Adjustment Member ~ James L. (Jim) Purvis, III**

On behalf of the Archer Lodge Town Council, Mayor Mulhollem expressed appreciation to Jim Purvis, III for his years of service on the Archer Lodge Planning Board and Board of Adjustment. Mayor Mulhollem presented him a Plaque of Appreciation and appears as follows:



Everyone applauded.

7. TOWN ATTORNEY'S REPORT:

Attorney Hewett had no report.

- a) He congratulated the newly elected officials to the Archer Lodge Town Council and shared that he looked forward working together.
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8. TOWN ADMINISTRATOR'S REPORT:

Mr. Gordon shared the following:

- a)
- He attended the Clayton, NC Town Council Meeting on Monday, November 18, 2019 and they're in the process of upgrading their Water Treatment/Sewer Plant to a 10-million gallon a day plant. He advised that they are offering the Town of Archer Lodge some capacity for sewer.
 - He shared that staff is having a Sewer Feasibility Study conducted, which has been budgeted over the last couple of years and hopes to share the findings with Council soon.
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9. PLANNING/ZONING REPORT:

- a) **Ms. Maybee reported the following:**

Development Activity

- The Town is participating in the Cape Fear Hazardous Mitigation Plan 5-year update.
- The Board of Adjustment met on November 6, 2019 and two variance requests were approved.

Projects

- All comments received from the DRAFT Bicycle and Pedestrian Plan will be forwarded to Cindy Camacho, AECOM, to produce a FINAL Plan.
- Planning/Zoning Department on Town's website is being updated.
- Sewer Feasibility Study, as discussed by Mr. Gordon, may present possibilities and options.
- The Planning Board met on November 20, 2020 and reviewed Quasi-Judicial Variance Procedures. Plans for their January 15, 2020 meeting are to review appeals and interpretations regarding the new General Statutes Chapter 160D to streamline the transitioning.
- An orientation meeting is planned between staff and the new Planning Board/Board of Adjustment Members.
- Non-Residential Design Standards are still being drafted and tentatively a presentation is planned for the January 15, 2020 Planning Board meeting.

Code Enforcement

- Removed 13 portable signs from NCDOT Right-of-Way.
- Complaints: Since November 4, 2019 Town Council Meeting there have been 5 site inspection and one was referred to Attorney Hewett.
- Referrals were made to NCDOT for right-of-way maintenance in Wyndfall Subdivision and signage in the vicinity of Castleberry Road.

10. MAYOR'S REPORT:

a) Mayor Mulhollem reported the following:

- Thanked everyone for their participation and helping with parade, floats, Ginger Thompson band, and other events.
 - He welcomed newly elected Council Member Purvis and looked forward to working together on the Town Council.
 - Welcomed newly appointed Planning Board and Board of Adjustment Members Hearbert Locklear, and Neal Thompson.
 - Mayor Mulhollem expressed that Mr. Carlton Vinson fully deserved receiving the Key to the Town.
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11. COUNCIL MEMBERS' REMARKS:
(non-agenda items)

- a)** Council Member Wilson shared that for the first time in four years there was not a Veterans Committee Report. He expressed that the Veterans Memorial Dedication Ceremony on November 10, 2019 was very exciting and there were 300+ attendees. Everyone applauded. He shared that it meant a lot to the Archer Lodge Veterans Memorial Committee, and expressed, that for him, the Ceremony was overwhelming and a coming home at last for a Vietnam Veteran.

He wished everyone a Merry Christmas.

Council Member Wilson shared that the beautiful monument at the AL Veterans Memorial site was purchased from Picture This on Granite and was featured on their website. The website link is as follows:

<https://picturethisongranite.com/projects/archer-lodge-veterans-memorial-monuments/>

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- b)** Council Member Jackson thanked former Planning Board/BOA Member Bob Davis for being Co-Chair for the process of the Comprehensive Land Use Plan and the support he gave him during that time. He expressed his appreciation for former Council Member Locklear and all he did while serving on the Town Council and welcomed newly elected Council Member Purvis to the Board.

He shared that Mr. Carlton Vinson was the Chair of the Archer Lodge Incorporation Exploratory Committee and deserved a Key to the Town for having coped with a lot of barriers during the process of the incorporation and for never giving up on the Town's incorporation efforts.

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- c)** Council Member Purvis wished everyone a safe and Merry Christmas. He added that he is looking forward to serving on the Town Council.

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- d)** Mayor Pro Tem Castleberry thanked the family members of the Archer Lodge Veterans Memorial Committee for their support. He thanked the Town Citizens, Council Members and Staff for the knowledge they provide. He also commended Mr. Carlton Vinson and Mr. C. L. Gobble for their support. Everyone applauded.

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- e)** Council Member Bruton shared that her Dad served in the military and she knew others that had served. She agreed that the Archer Lodge Memorial Dedication was very emotional, and the Memorial is eye catching. She welcomed Council Member Purvis to the Town Council and is looking forward to working with him. Ms. Bruton shared that she was glad that former Council Member Locklear would be serving on the Planning Board/Board of Adjustment and welcomed Planning Board/Board of Adjustment Member Neal Thompson.

Council Member Bruton wished everyone a safe and Merry Christmas and reminded everyone to remember to enjoy the season and not get caught up in the hustle and bustle.

12. PRESENTATION:

- a) Mayor Mulhollem ask for a motion to recess meeting and then reconvene at the entrance of the Town Hall Conference Room.

Moved by: Council Member Jackson

Seconded by: Mayor Pro Tem Castleberry

Recessed meeting at 7:19 p.m. to the entrance of the Town Hall Conference Room.

CARRIED UNANIMOUSLY

- b) Mayor Mulhollem ask for a motion to reconvene the meeting at the entrance of the Town Hall Conference Room.

Moved by: Council Member Wilson

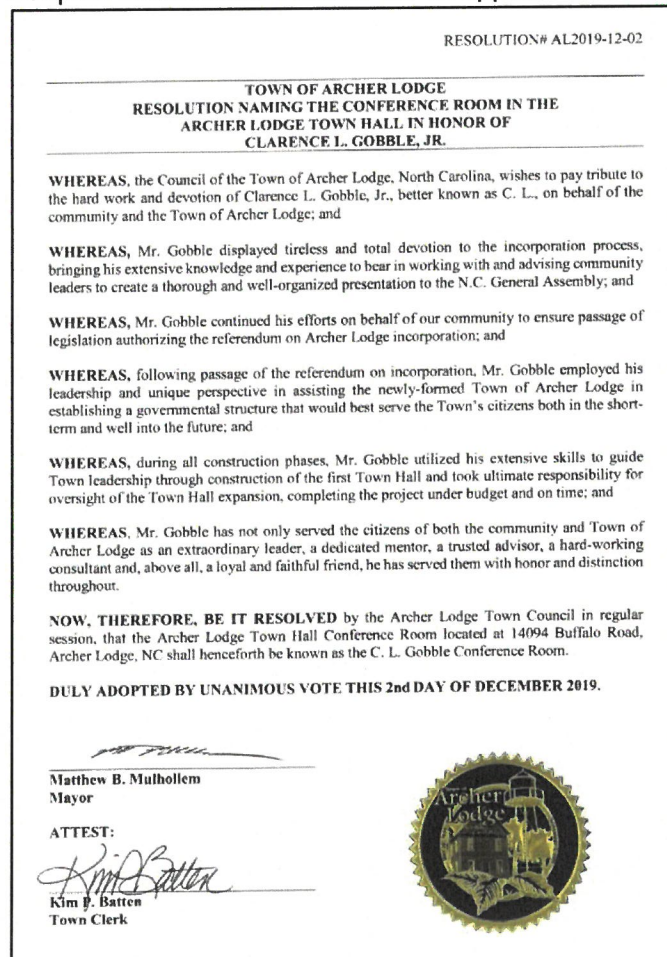
Seconded by: Mayor Pro Tem Castleberry

Reconvened meeting at 7:20 p.m. at the entrance of the Town Hall Conference Room.

CARRIED UNANIMOUSLY

- c) Mayor Mulhollem began the presentation by reading a Resolution Naming the Conference Room in the Archer Lodge Town Hall in Honor of Clarence L. Gobble, Jr. (aka: C. L.)

Adopted Resolution# AL2019-12-02 appears below:



Following the reading, Mr. Gordon revealed the name of the conference room as the "**C. L. Gobble Conference Room**" in honor of the Mr. C. L. Gobble, Jr., Town Consultant, for being instrumental in the incorporation of the Town and consulting the Governing Body for 11+years.

Being deeply moved by the recognition, Mr. Gobble commented that working with the Town of Archer Lodge was the highlight of his career because it is a marvelous community. Also, he noted that the Conference Room was his office in the old section and in the new expansion section.

Regarding Mr. C. L.'s leadership, Mayor Mulhollem reflected on a Bible verse he shared from ***Proverbs 27:17 KJV - Iron sharpeneth iron; so, a man sharpeneth the countenance of his friend.***

Everyone applauded.

Adopted Resolution# AL2019-12-02.

CARRIED UNANIMOUSLY

13. ADJOURNMENT:

- a) **Having no further business, Mayor Mulhollem invited everyone to the Annual Christmas Appreciation Celebration across the street at the Archer Lodge Community Center, 14009 Buffalo Road, Archer Lodge, NC.**

Moved by: Council Member Jackson

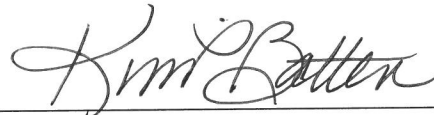
Seconded by: Mayor Pro Tem Castleberry

Adjourned meeting at 7:31 p.m.

CARRIED UNANIMOUSLY



Matthew B. Mulhollem, Mayor



Kim P. Batten, Town Clerk

