

Regular Council - Minutes Monday, March 4, 2019

COUNCIL PRESENT:

Mayor Mulhollem
Council Member Bruton
Council Member Jackson
Council Member Locklear
Council Member Wilson

STAFF PRESENT:

Mike Gordon, Town Administrator
C.L. Gobble, Administrative Consultant
Chip Hewett, Town Attorney
Kim P. Batten, Finance Officer/Town Clerk

COUNCIL ABSENT:

Mayor Pro Tem Castleberry

GUESTS PRESENT:

Girl Scout Troop 1859
Lisa Lisk & Jennifer Spencer, GS Leaders

1. WELCOME/CALL TO ORDER:

a) Invocation

Mayor Mulhollem called the meeting to order at 6:30 p.m. in the Jeffrey D. Barnes Council Chambers located at 14094 Buffalo Road, Clayton, NC and declared a quorum present.

Following, he welcomed members from Girl Scout Troop 1859: Marissa Stone, Ashley Stone, and Isabella Spencer and their Leaders, Lisa Lisk and Jennifer Spencer. He also welcomed the former Mayor and new Town Administrator, Mike Gordon. Mr. Gordon shared that he appreciated the vote of confidence and the opportunity to return and be able to work with the Town Council to continue making Archer Lodge the best place it can be.

Council Member Jackson offered the invocation.

b) Pledge of Allegiance

Girl Scouts Troop 1859 led the Pledge of Allegiance to the US Flag.

2. APPROVAL OF AGENDA:

a) No additions or changes noted.

Moved by: Council Member Locklear
Seconded by: Council Member Jackson

Approved Agenda.

CARRIED UNANIMOUSLY

3. OPEN FORUM/PUBLIC COMMENTS:

(Maximum of 30 minutes allowed, 3 minutes per person)

a) No Public Comments.

4. **CONSENT AGENDA:**

- a) **Approval of Minutes:**
03 Dec 2018 Regular Council Meeting Minutes
17 Dec 2018 Work Session Minutes
17 Dec 2018 Closed Session Minutes
07 Jan 2019 Regular Council Meeting Minutes

b) **Budget Amendment (BA 2019 03)**

Moved by: Council Member Wilson
Seconded by: Council Member Jackson
Approved Consent Agenda.

CARRIED UNANIMOUSLY

5. **RECOGNITION/PRESENTATION:**

- a) **Proclamation - Girl Scout Week**
Sunday, March 10 - Saturday, March 16, 2019

Mayor Mulhollem proclaimed Sunday, March 10, 2019 to Saturday, March 16, 2019 as Girl Scout Week by reading the following Girl Scout Week Proclamation:



**Celebrating Girl Scout Week and
the Importance of Girls' Leadership Development**

WHEREAS, Girl Scouts is recognized as a national leader in providing the best leadership development experience in the world for girls; and

WHEREAS, Girl Scouts brings time-tested methods and research backed programs that speak to the strengths of girl leadership development, backed by more than 100 years of experience and expertise in the field; and

WHEREAS, in Girl Scouts, girls develop their leadership potential through activities that enable them to discover their values, skills and the world around them, connecting with others in a multicultural environment; and

WHEREAS, Girl Scouting is continuing a legacy of creating gender balanced leadership in the United States and the world in its second century of service to girls, by providing girls with the tools to become leaders dedicated to making this country and the world a better place; and

WHEREAS, Girl Scouts offers hands-on, girl-led, girl-centered learning in STEM, the outdoors, and entrepreneurship, and abundant opportunities to develop invaluable life skills, helping all girls take the lead early and often; and

WHEREAS, the Girl Scout Gold Award, the highest honor a Girl Scout can earn, acknowledges each recipient's power and dedication to not only bettering herself, but to making the world a better place for others; and

WHEREAS, Girl Scouts was founded in 1912 by Juliette Gordon Low whose life mission was to build girls of courage, confidence, and character and through her legacy continues to have an extraordinary influence on the lives of millions of girls across the country; and

WHEREAS, today, more than 50 million American women are Girl Scout alumnae and 2.6 million girls and adult volunteers are active members;

NOW, THEREFORE, LET IT BE PROCLAIMED by the Honorable Mayor and Town Council of the Town of Archer Lodge, do hereby applaud the commitment Girl Scouting has made to support the life and leadership development of girls and proudly proclaim the week of March 10-16, 2019

Girl Scout Week

Duly adopted this 4th day of March 2019.


Matthew B. Mulhollem
Mayor

6. **DISCUSSION AND POSSIBLE ACTION ITEMS:**

a) **2020 Urban Archery Renewal**

Mayor Mulhollem commented that the Town hasn't had any problems or complaints with the program over the past years; therefore, he asked for a motion to proceed with renewing the application with the NC Wildlife Resources Commission.

The 2020 Deer Urban Archery Season Renewal Form appears as follows:

		Deer Urban Archery Season Renewal Form (January 11 - February 16, 2020)		February 1, 2019
Town of Archer Lodge Matthew Mulhollem, Mayor 14094 Buffalo Road Clayton, NC 27527		The intention of the Urban Archery Season is to enable cities, towns, and villages to reduce the urban deer population through increased hunter opportunity. Hunting during the Urban Archery Season is allowed ONLY in participating municipalities		
Name of Municipality: <u>Town of Archer Lodge</u> County: <u>Johnston</u>		Name of Representative: <u>Matthew Mulhollem (last name misspelled)</u>		
Please update any contact information that differs from above		Address: <u>no change</u>		
		Phone #: <u>919-359-9727</u>		
Do you wish to participate in the 2020 Deer Urban Archery Season (January 11 – February 16, 2020) Yes ☒ No ☐				
It is Wildlife Management policy to provide a complete list of participating municipalities to the hunting public in the Regulations Digest. Please indicate the phone number and/or website to be listed in the 2019-2020 Inland Fishing, Hunting, and Trapping Regulations Digest (Please Print)				
Phone Number: <u>919-359-9727</u>				
Website: <u>archerlodgenc.gov (new website)</u>				
Are there any changes to the map submitted with your participation letter? Yes ☐ No ☒ If "Yes", please attached a new map to this form. (No larger than 11"X17")				
Please print and sign the name of the representative for the Town of Archer Lodge				
Name of Representative: <u>Matthew Mulhollem, Mayor</u>				
Signature: 				
Thank you for your interest in the management of our state's wildlife resources. Please complete and return this form by mail to:				
Shauna Glover, Program Support Wildlife Management Division 1722 Mail Service Center Raleigh, NC 27699-1700		Or email: shauna.glover@ncwildlife.org		
 David T. Cobb, Ph.D., Chief Wildlife Management Division (919) 707-0050				
Applications must be received by April 1, 2019				

Moved by: Council Member Mark Jackson

Seconded by: Council Member Bruton

Approved the 2020 Deer Urban Archery Season Renewal.

CARRIED UNANIMOUSLY

b) **Discussion and Consideration of Amending the Capital Improvement Plan (CIP)**

Mayor Mulhollem opened the floor for discussion. He shared that adopting the amended CIP is important for PARTF Application Grant. Council Member Bruton questioned the number of streetlights and decorative sidewalk lighting. Mr. Gordon and Mr. Gobble explained that those items are proposed and not definite and noted that it will be according to the Town Budget. Mayor Mulhollem explained that some items the CIP are potential goals for the Town.

No further discussion.

The Amended Capital Improvement Plan appears as follows:

 Town of Archer Lodge CAPITAL IMPROVEMENT PLAN - COSTS					
ITEM	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
Street Improvements/Paving		80,000		80,000	
Archer Lodge Welcome Signs (5)	4,000	4,000	4,000	4,000	4,000
Phase I - Archer Lodge Park	100,000	700,000	200,000		
Park Equipment-Maintenance		50,000			
Phase II - Archer Lodge Park					250,000
Buffalo Rd-Sidewalks/Gutter	20,000				
Bike/Ped Grant	44,000				
Transportation Plan				40,000	
Street Lights (Additional) 5@\$200/yr	1,000	1,000	1,000	1,000	1,000
Decorative Sidewalk Lighting (Buffalo Rd)	25,000				
Land Use Plan	20,000	20,000			
Sewer Planning	25,000				
Buffalo Rd. Street Scapes (Trees & Lights)		15,000	15,000		
Development Regulations Update				15,000	15,000

Duly Adopted on this 4th Day of March 2019
while in Regular Session.


Matthew B. Mulhollem
Mayor

ATTEST:

Kim P. Batten
Town Clerk



Moved by: Council Member Jackson
Seconded by: Council Member Wilson

Amended the Capital Improvement Plan (CIP).

CARRIED UNANIMOUSLY

7. TOWN ATTORNEY'S REPORT:

a) Attorney Hewett shared the following:

- No legal issues
- Municipal elections are upcoming, and Archer Lodge will have the Mayor seat and three Council Member seats open. Filing begins Friday, July 5, 2019 at noon and ends Friday, July 19, 2019 at noon.
- He stated that he would be absent at the July 8, 2019 Regular Council meeting and could send Marcus, if needed.

8. ADMIN CONSULTANT & TOWN ADMINISTRATOR'S REPORT:

a) C.L. Gobble shared the following:

- a **DRAFT** PARTF application is required 4 weeks prior to the **FINAL** PARTF application; therefore, Council must decide which Phase of Park Development to pursue and be prepared to act at the April Regular Council meeting.
- gave explanation of the PARTF Grant process with Town paying upfront for expenditures, then ask for reimbursements.
- a meeting was scheduled with Susan Hatchell for Tuesday, March 5, 2019 to discuss a tentative budget if PARTF Grant is awarded.

Discussion followed.

b) Mike Gordon shared the following:

- LightWire, Inc. had begun the network cabling project.
 - NeuWave System should begin audio/visual project soon.
 - Former Mayor of Selma, Mr. Charles Ernest Hester, Sr. had passed away on Monday, February 25, 2019. Regrets by council were expressed.
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9. PLANNING/ZONING REPORT:

a) No Report

10. VETERAN'S COMMITTEE REPORT:

Mr. Mike Mulhollem reported the following:

a) Mr. Mike Mulhollem gave an update on the Veterans Memorial Site:

- The construction of the Veterans Memorial Site wall is progressing, and placing the stones is a work of art.
 - The wall costs will be approximately \$16,000 to complete, and that funds will be low afterwards.
 - Brick sales continue, and he encouraged everyone to promote the sales.
 - Biscuit Sale will be on Friday, March 15, 2019.
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11. MAYOR'S REPORT:

a) Mayor Mulhollem make the following remarks:

- He acknowledged that the Council Chambers now has new chairs, and that the old chairs were donated to a nonprofit organization.
 - He shared that due to sickness he was unable to attend the Planning Retreat held on February 24, 2019 and appreciated everyone that carried out the meeting. He expressed that he was looking forward to acting on the items discussed.
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12. COUNCIL MEMBERS' REMARKS:

(non-agenda items)

a) Council Member Wilson shared that he had three sisters who participated in Girl Scouts and congratulated Girl Scout Troop 1859 for Girl Scout Week.

b) Council Member Jackson made the following remarks:

- He encouraged Council to work on the projects throughout the year that were discussed at the Planning Retreat.
 - He reminded everyone that Daylight Savings Time starts Sunday, March 10, 2019.
 - Looking forward to possibly having a small library service at the new Town Park in the future.
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c) Council Member Locklear thanked the Girl Scouts for attending the meeting. He added that he was glad to see that Mayor Mulhollem was feeling better and able to attend the meeting.

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- d) Council Member Bruton shared that she was glad to see Mr. Gordon back and working with Staff. She also thanked the Girl Scouts for attending and invited them to come back again.
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13. ADJOURNMENT:

a) No Further Business

Moved by: Council Member Jackson

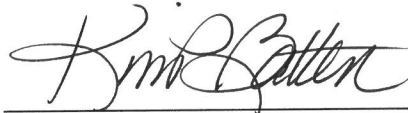
Seconded by: Council Member Locklear

Adjourned Meeting at 7:00 p.m.

CARRIED UNANIMOUSLY



Matthew B. Mulhollem, Mayor



Kim P. Batten, Town Clerk

