



Regular Council - Minutes Monday, July 12, 2021

COUNCIL PRESENT:

Mayor Pro Tem Castleberry
Council Member Bruton
Council Member Jackson
Council Member Purvis
Council Member Wilson

STAFF PRESENT:

Mike Gordon, Town Administrator
Marcus Burrell, Town Attorney
Kim P. Batten, Finance Officer/Town Clerk
Julie Maybee, Town Planner

COUNCIL ABSENT:

Mayor Mulhollem

MEDIA PRESENT:

None

1. WELCOME/CALL TO ORDER:

a) Invocation

In the absence of Mayor Mulhollem, Mayor Pro Tem Castleberry called the meeting to order at 6:30 p.m. in the Jeffrey D. Barnes Council Chambers located at 14094 Buffalo Road, Archer Lodge, NC and declared a quorum present. Council Member Jackson offered the invocation.

b) Pledge of Allegiance

Mayor Pro Tem Castleberry led in the Pledge of Allegiance to the US Flag.

2. APPROVAL OF AGENDA:

a) No changes or additions noted.

Moved by: Council Member Wilson
Seconded by: Council Member Purvis

Approved Agenda.

CARRIED UNANIMOUSLY

3. OPEN FORUM/PUBLIC COMMENTS:

(Maximum of 30 minutes allowed; 3 minutes per person)

a) No Public Comments.

4. DISCUSSION AND POSSIBLE ACTION ITEMS:

a) Discussion and Consideration of Adopting Resolution# AL2021-07-12 Accepting American Rescue Plan Act Funds

Mayor Pro Tem Castleberry open the floor for discussion:

- Questioned funds being received and uses for the funds.

- Attorney Burrell informed that a Resolution must be approved prior to accepting the funds.
- Ms. Batten explained the following:
 - There will be two distributions of the funds, but the amounts are not known at this time.
 - The US Treasury Department will provide guidelines for the use of the funds and will be provide updates.
 - Funds will be received by the State, distributed by the County to the municipalities, and the amounts will be based on the population.
 - The Town has registered to receive the funds
 - State has created the NC Pandemic Recovery Office (NCPRO).
 - Funds must be appropriated by December 31, 2024 and spent by December 31, 2026.
 - Funds must be separate from General Fund.
 - One or more persons must be dedicated/appointed to control spending of ARPA funds.
 - More information to follow once received.

Mayor Pro Tem Castleberry called for a motion.

Adopted Resolution# AL2021-07-12 Accepting American Rescue Plan Act Funds appears as follows:

RESOLUTION# AL2021-07-12

TOWN OF ARCHER LODGE
RESOLUTION FOR ACCEPTING AMERICAN RESCUE PLAN ACT FUNDS

WHEREAS, the Town of Archer Lodge is eligible for funding from the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act (ARPA) of 2021.

WHEREAS, the North Carolina General Assembly will provide for the distribution of funds to eligible North Carolina Municipalities; and

WHEREAS, before receiving a payment, the Town Council is required to formally accept the ARPA funds; and

WHEREAS, revenue received under the ARPA must only be spent for purposes authorized by the ARPA, and applicable regulations, and by state law; and

WHEREAS, revenue received under the ARPA must be accounted for in a separate fund and not co-mingled with other revenue for accounting purposes; and

WHEREAS, the Town of Archer Lodge must comply with all applicable budgeting, accounting, contracting, reporting, and other compliance requirements for ARPA funds.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Archer Lodge that we do hereby accept and request ARPA funding to be distributed by the State of North Carolina; and

FURTHER RESOLVED that the Town of Archer Lodge affirms that the ARPA revenue will only be used for the purposes prescribed in the ARPA, and in US Treasury guidance in 31 CFR, Part 35, and any applicable regulations, and in accordance with state law; and

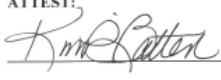
FURTHER RESOLVED that the Town of Archer Lodge will comply with procedures created by the North Carolina General Assembly and the US Treasury Department to receive funds under the Act; and

FURTHER RESOLVED that the Town of Archer Lodge will account for ARPA funds in a separate fund and not co-mingle it with other revenues for accounting purposes and will comply with all applicable federal and state budgeting, accounting, contracting, reporting, and other compliance requirements for ARPA funds; and

FURTHER RESOLVED that the Town Council of the Town of Archer Lodge designates and directs the Mayor, Town Administrator, or Finance Officer to take all actions necessary on behalf of the Town Council to receive the ARPA funds.

DULY ADOPTED ON THIS 12TH DAY OF JULY 2021, WHILE IN REGULAR SESSION.

ATTEST:


Kim P. Batten
Town Clerk




Matthew B. Mulhollem
Mayor

Moved by: Council Member Wilson
Seconded by: Council Member Purvis
Adopted Resolution# AL2021-07-12 Accepting American Rescue Plan Act Funds.

CARRIED UNANIMOUSLY

5. **TOWN ATTORNEY'S REPORT:**

- a) **Town Attorney Burrell informed that he will be reviewing *"Rules of Procedure"* for holding meetings with the Town Council, the Planning Board, and Board of Adjustment and a DRAFT version will be provided for discussion prior to adoption. Mr. Burrell gave a brief description for rules of procedure and noted that this will be an asset for future Board Members and Mayors.**
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6. **TOWN ADMINISTRATOR'S REPORT:**

- a) **Mr. Gordon reported the following:**

Park Project:

- Susan Hatchell, Landscape Architect, will be sending the Construction Drawings for review this week, and if approved, construction bids will go out the following week.
- Once park grounds are cleared, a Town Park Groundbreaking Ceremony will be planned.

Sewer Project:

- Mr. Jim Thames and Mr. Gordon will be meeting next week with Rich Cappola, Town of Clayton Interim Town Manager, to discuss the sewer statistics and possibilities for the Town to work with Clayton on sewer. An update will be provided when available.

Sidewalk/Curb & Gutter Project:

- NCDOT will begin construction in front of Town Hall that will delay travel on Buffalo Road.

ALCC:

- Monthly meetings will be starting back
- Discussion followed.
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7. **PLANNING/ZONING REPORT:**

- a) **Planning | Zoning | Projects | Updates**

Ms. Maybee reported the following:

- Due to internet being down, the Planning & Zoning Report was not able to be printed for the meeting so they'll be emailed.
- Permits has almost double from the prior fiscal year.
- Thanked everyone for all that was accomplished in FY2021 and gave a brief overview of the items completed.
- Looking forward to working with Attorney Burrell in getting the Rules of Procedure in place for all town Boards.
- Reviewing the Town Comprehensive Land Use Plan to make it in compliant with the new 160D Ordinance.
- Receiving Subdivision Development inquiries.
- Currently working with a Developer on a project. Once public, more details will follow.

Animal Control Report:

- Expressed appreciation for the support of the Town of Clayton in providing services to the Town.
- 21 animal complaints reported for the month of June 2021.
- Commended Ms. Kerry Barnes, Animal Control Officer for being very responsive in addressing complaints.

b) Code Enforcement

Ms. Maybee reported the following:

- Ms. Maybee plans to give an overview next month of excerpts from the ordinance pertaining to Code Enforcement Public Nuisance definitions.
 - Reviewing Motor Vehicles – junk and inoperable.
 - Discussed other subjects being reviewed.
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8. COUNCIL MEMBERS' REMARKS:
(non-agenda items)

a) Council Member Wilson had no remarks.

b) Council Member Jackson shared that the Biscuiteers Breakfast for July 2021 was postponed until August 2021. He informed that the group meets every third Friday at the Rockin' Comet Diner in Clayton, NC. He invited those Veterans that were involved with biscuit sales for the Archer Lodge Veterans Memorial to attend.

c) Council Member Purvis shared that it was evident of the growth in Archer Lodge due to large group of people attending the ALCC July 4th Celebration and noted that concession sales were good for the Community Center. Discussion followed regarding the festivities, great fireworks, and the amount of traffic in the area.

d) Council Member Bruton expressed how much she liked hearing the Bagpipes play and shared that having it later in the day was nice. More discussion followed.

Mr. Gordon noted that on July 26, 2021, the Archer Lodge Community Center will start back holding their fourth Monday night meeting again.

e) Mayor Pro Tem Castleberry commended the Archer Lodge Community Center for having Teachers as Parade Marshalls at the July 4th Celebration Parade. He reflected on the AL Fire Department and commended their work as well as the upcoming merge with Thanksgiving Fire Department. In closing, he thanked everyone for their support during the meeting.

9. ADJOURNMENT:

a) Having no further business, Mayor Pro Tem Castleberry asked for a motion to adjourn meeting.

Moved by: Council Member Jackson
Seconded by: Council Member Purvis

Adjourned meeting at 7:16 p.m.

CARRIED UNANIMOUSLY


Matthew B. Mulhollem, Mayor




Kim P. Batten, Town Clerk

JULY 12, 2021

REGULAR COUNCIL MEETING